



# Annual Report 2012-2013



The dramatic swoop illustrates students' newly found ability to soar, stimulating individual, community, and economic growth and allowing graduates to reach for their dreams.

This high-energy, positive image also reflects a definite "P" and "C", while the parallel lines also allude to collaborative networks of people and streams of learning.

Viewed yet another way, the logo is a bird in flight, harkening to Aboriginal-based imagery of the power of an eagle, symbolizing wisdom, courage, and strength as well as leadership and prestige.

# VISION

Prosperous individuals,  
enterprises and economies  
– driven by excellence  
at Parkland College.

# MISSION

Parkland College is a catalyst;  
changing lives, communities and industry  
– one learner at a time.

# *Table of Contents*

College Profile .....	4
Board of Governors' Report .....	6
President's Message .....	7
President's Advisory Council .....	8
Strategic Plan .....	9
Strategic Priorities 2012-13 .....	10
Trades & Technology Centre .....	12
Key Performance Measures .....	13
Enrollment Tables .....	16
Human Resources .....	25
Financial Statements .....	28
Glossary of Terms .....	63

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# College Profile

Parkland College is celebrating its 40th anniversary by doing what has made it successful over the past four decades – focusing on its diversity and adaptability to serve the education and training needs of adult learners and industry partners in East Central Saskatchewan.

Since its inception in 1973, Parkland College has worked to expand the philosophy of life-long learning in the Parkland region. Among the seven basic principles upon which the Saskatchewan community college system was founded is the idea that programs are to be developed in response to the needs of the community. Today, Parkland College delivers hundreds of program sessions at its campuses in Canora, Esterhazy, Fort Qu'Appelle, Melville, and Yorkton. Students can choose from a broad spectrum of educational services from trades training and high school upgrading to the province's most diverse off-campus university offerings.

## Key Facts

- 2013 marks 40 years of operations
- Serves a regional population of almost 85,000 people of which 12% are Aboriginal
- Geographic area of 10,600 square miles
- Serves the third largest trading area in Saskatchewan with trading population of over 200,000
- Employs over 195 full-time and part-time staff
- Annual operating budget exceeds \$10M
- 1045.8 FLEs or 631 full-time students plus over 6,373 part-time and casual students
- Parkland College awards student scholarships annually totaling over \$108,000
- Parkland service area economy receives \$5.3M in added income/year due to the College operations spending
- Government sees a 15% rate of return on its financial support of the College
- 90% of Parkland College graduates stay, work and earn in Saskatchewan

## Campus Locations

- Canora
- Esterhazy
- Fort Qu'Appelle
- Melville
- Yorkton

## Programs

- Master's Degree
- Bachelor's Degree
- Apprenticeship Level Training
- Advanced Skills Diploma
- Advanced Skills Certificate
- Safety Certification
- Customized Industry Training
- English as an Additional Language
- High School Diploma

## Services

- Career and Student Services
- Learning Specialist
- Workplace Essential Skills
- The EDGE

**196**  
**EMPLOYEES**



**1,894**  
**GRADS**

*254 Full-time*  
*414 Part-time*  
*1,226 Casual*



**38%**  
**ABORIGINAL**  
**PARTICIPATION**  
**RATE**  
*(Full-time & Part-Time)*



**7,004**  
**STUDENTS**

*631 Full-time*  
*1,727 Part-time*  
*4,646 Casual*

**92%**  
**student**  
**satisfaction**  
**rate**

**Invested**  
**\$58,130**  
**in staff**  
**professional**  
**development**



**Awarded**  
**\$108,650**  
**in**  
**scholarships**



**66**  
**International**  
**Students**



**104**  
**students**  
**received**  
**scholarships**

# ***Board of Governors' Report***

The Parkland College Board of Governors carried on many of its regular duties throughout the year. These included approval of the monthly financial statements, approval of the Trimester reports presented by Management, review of the Regional Colleges' Act and Regulations, approval of the Audited Financial Statements, Business Plan, and Annual Report, facility leases and approval of high cost technology purchases.

The Audit Finance Committee is responsible for working closely with Management throughout the yearly auditing process and to recommend to the full Board approval of the annual Audited Financial Statements.

The Board Advocacy Committee's role is to assist the Board of Governors in planning and executing the job of advocacy, communications, relationship-building and fundraising with its many and varied external publics. This role was accomplished through the communication of key messages about Parkland College through individual and group meetings held with key political contacts, stakeholders and the public. Additional Board of Governor advocacy efforts focused on the Trades and Technology Centre project and a lunch meeting with the Town of Kamsack Councillors.

The Board Governance Committee's role is to provide a focus on governance and to assess and make recommendations regarding Board effectiveness, ongoing Board development, and to lead the process for recruitment and recommendation of Board member criteria and new Board members to the Minister responsible for Regional Colleges. The Governance Committee also completes the Board Evaluation and the Presidents Review.

The proposed Trades and Technology Centre and the Capital Campaign were regular agenda items for the Board. Approvals at all stages of development were provided by the Board with regular updates on progress provided by Management.

Members of the Board attended the Association of Canadian Community Colleges conference, Action Plan on Accountability and Governance, Governors Development and Certification, Scholarship Teas and College Graduation.

The Parkland College Board of Governors is proud of the work the College has accomplished over the year and is proud to present the College's 2012-2013 Annual Report.

## **BOARD MEMBERS**

Sally Bishop, Kamsack  
D. Lydia Cyr, Fort Qu'Appelle  
Gord Kennedy, Yorkton  
Del Killick, Melville (Chair)  
Robert Maloney, Yorkton  
Doris Stelmackowich, Melville

## **BOARD MEETINGS 2012-13**

7 Regular Meetings  
2 Conference Call Meetings  
2 Governance Committee Meetings  
1 Constitutional Meeting  
1 Audit Committee Meetings  
1 Advocacy Committee Meeting  
1 Board of Governors Retreat

# President's Message

Parkland College marked its 40th Anniversary in 2013. We added this milestone to our branding, held an open house and coffee party in downtown Melville in June, and celebrated at the annual Board/Staff Workshop with an anniversary party.

The planning of the Trades and Technology Centre (page 11) moved forward with the assistance of the Government of Saskatchewan and the Capital Campaign Cabinet. In March 2013 the province committed \$1M, green-lighting the project. Upon finalizing the concept design and going out to tender, construction was scheduled to begin January 2014 with the facility opening for classes in September 2015.

Parkland College continues to deliver responsive, relevant programming through a wide continuum of learning from a Masters level through undergraduate degrees, advanced skills training, industry training, upgrading to Grade 12, Essential Skills, Literacy and English as an Additional Language. Our innovative delivery continues with Professional Firefighting, Industrial Mechanics Journeyman, Business Administration Accounting Diploma, Practical Nursing, and online Basic Education courses with over 250 registrants, to name a few.

The financial position of Parkland College remains strong. From 2006-2012, the College has seen a 21% increase in government funding and a 49% increase in generated contract revenue and tuitions. Over the last year, the College has served an additional 137 full load equivalent (FLE) students -- a 17% FLE increase. The recruitment of over 60 international students into various programs added a global dimension to the College.

Parkland College staff is very involved in higher education and community at a local, provincial and national level. Members are Directors on International Education Committees, University of Saskatchewan Senate, and Association of Canadian Community Colleges.

We wish to thank the many individuals, organizations and businesses we have worked with over the 2012-2013 year. As a result of their support, we continue to address the training, advanced skills, and educational needs of the region and province.



“

WE CONTINUE  
TO ADDRESS THE  
TRAINING AND  
EDUCATIONAL  
NEEDS OF OUR  
REGION AND  
PROVINCE.”



PARKLAND  
COLLEGE

Celebrating 40 Years  
1973-2013

# ***President's Advisory Council***

The President's Advisory Council was spurred by the development of the Trades & Technology Centre and has become a long-term means of connecting to leaders in the Parkland region.

The purpose of the President's Advisory Council is to advise the President, the Board of Governors and the Executive staff of Parkland College on matters relevant to the region and the communities in the region. Its members include:

- ***Joan Bellegarde***  
Manager, File Hills Employment and Training Centre
- ***Terry Dennis***  
Mayor, Town of Canora
- ***Guy Gendreau***  
Yorkton Concrete
- ***Bob Maloney***  
Mayor, City of Yorkton
- ***Oliver Pask***  
PotashCorp Rocanville Division
- ***Terry Popowich***  
President, TA Foods
- ***Ron Osika***  
Mayor, Town of Fort Qu'Appelle
- ***Darrell Sobkow***  
VP Operations, Richardson Oilseed
- ***Walter Streeelasky***  
Mayor, City of Melville
- ***Kim Wondrasek***  
Town Councillor, Town of Langenburg
- ***James Wilson***  
Past Mayor, City of Yorkton
- ***Joe G. Kozakewich***

The President's Advisory Committee is responsible for the following:

- a. Serving as a sound board for key College initiatives and issues impacting community and community development in the region.
- b. Aiding the President and Executive staff in providing consultation and advice related to student issues, program development and college advancement.
- c. Assisting in advising on policy issues relative to students, student learning opportunities and employer and industry liaison.
- d. Promoting dialogue and information exchange regarding public issues and concerns with communities and college stakeholders.

# Strategic Plan

Parkland College is constantly evolving, repositioning to better meet the needs of its stakeholders. The next three years will see a continuation of the strategic directions that have guided us since 2007. All plans, policies and decisions will be evaluated against the following:

- SD 1:  
Product Scope** The College continues to expand its continuum of learning services to provide a full range of adult upgrading, technical, professional and liberal education opportunities - facilitating initial training and education as well as ongoing learning enrichment and niche program development to keep our stakeholders current and competitive.
- SD 2:  
Area of Influence** The College strives to address the educational and learning priorities of regional learners and the regional economy while expanding its market boundaries to the international level and preparing its customers for success wherever they choose to pursue employment.
- SD 3:  
Leveraging Technology** The College is committed to adopting or developing leading edge learning technologies in support of its mission, vision and strategic directions.
- SD 4:  
Outreach** The College will continue to provide programs and services at its campuses while expanding capacity to serve through alternative delivery modes, a new expanded trades and technology campus in Yorkton and 'on location' in and with its partner communities, First Nation Bands, and industries.
- SD 5:  
Entrepreneurial** The College is committed to strengthening and diversifying its revenue sources - reducing dependency on government funding through expanded enterprise activity.
- SD 6:  
Quality and Value** The College will develop its value propositions with the ultimate goal of becoming the College of Choice for learners, the Employer of Choice for staff, and the Partner of Choice for communities, businesses and industry.

# Strategic Priorities 2012-13

## Priority: Quality Assured Education & Training

- Celebrated 313 graduates at the June 2013 ceremony.
- The 2013 Practical Nursing graduates achieved a higher GPA than any other class in the province of Saskatchewan and above the average in Canada.
- Staff from Academics and Student Services team attended the Reclaiming Youth Conference to learn strategies for improving service for and retention of at risk youth.
- Launched and delivered The EDGE support tutorials region wide.

- Initial funding and approval received from the provincial government for the development of the Trades and Technology Centre.
- Finalized Trades and Technology Centre design concept
- City of Yorkton donation of land for proposed facility valued at \$3,480,000.
- Received PotashCorp's matching grant donation of \$1,225,000.
- Launched the Parkland College Family Campaign.

## Priority: Trades & Technology Centre

## Priority: Building Business

- 66 international students registered in 2012-2013 - a 500% increase over 2011-2012.
- Established a Business Advisory Committee comprised of regional representation.
- Finalized a dual credit with Good Spirit School Division at Melville Comprehensive School with a university math course to run in January 2014.
- Welcome TD Canada Trust support of \$25,000 over 5 years towards the Parkland College scholarship campaign.
- Launched a new learning management system - Desire to Learn.

# Strategic Priorities 2012-13

- Secured funding to deliver Communications Installation Technician Program in partnership with SaskTel and Pasqua First Nation.
- Recruited 24 students for the First Nations University of Canada Bachelor of Indigenous Education in Fort Qu'Appelle.
- Completed a customized 1A Truck Driver Training Program with all six students successfully gaining their 1A endorsement.
- Signed an MOU with Yorkton Tribal Council to collaborate on education including a studentship agreement to award \$300,000 in scholarships over a three year period.

## Priority: Aboriginal Collaborations

## Priority: Organizational Engagement & Empowerment

- Invested \$58,130 in education and training opportunities for employees at Parkland College.
- Retention was at 95% for our employees in 2012-2013. This low turnover reflects a positive work environment and culture.
- Recognized 20 staff members for years of service.
- Embarked on a quality improvement strategy to begin embedding a philosophy and culture of continuous improvement.
- Completed process mapping in 10 areas during 2012-2013 in addition to three from 2011-2012 as part of LEAN.

- Developed and launched new Parkland College website.
- Over 110 published articles referencing the College in local print media during 2012-2013.
- Good Spirit School Division (GSSD) Intinerant Counselling provided to 11 schools for 1482 student contacts and 145 individual counselling sessions.
- Implementing a plan to create regional awareness of integrated program delivery of post-secondary education programs.

## Priority: Building Awareness & Reputation

# Trades and Technology Centre

The 2012-2013 academic year was a tipping point for the development of the Trades and Technology Centre.

Parkland College continued to engage the Government of Saskatchewan and the local community in the province's first major Regional College Capital Campaign. The Campaign was developed on local, regional, and provincial labour market needs. This innovative initiative was led internally by Dr. Fay Myers, William Litchfield, Sharon Rurak, and supported by Myers and Associates. In addition Parkland College developed a Capital Campaign Cabinet of highly influential individuals from the area to support the College in meeting its \$5 million fundraising goal. Its members include:

- **Evan Ortynsky (Co-Chair)**  
President, Yorkton Toyota
- **Delores Harris**  
B & D Harris Consulting Services
- **Kevin Lukey**  
CEO, Cornerstone Credit Union
- **Dr. Fay Myers**  
President, Parkland College
- **Linda Turta (Co-Chair)**  
President, Ram Industries
- **Terry Popowich**  
President, TA Foods
- **David Putz**  
Manager, City of Yorkton
- **Wayne Rusnak**  
Partner, Rusnak, Balacko, Kachur and Rusnak

The campaign received its first major gift early in the year from PotashCorp – a matching grant challenge of \$1.225 million. Shortly after that announcement, the City of Yorkton announced the option to purchase 20 acres of prime real estate valued at \$3.48 million for one dollar. These two initiatives created significant momentum and excitement around the project, and Parkland College was able to realize PotashCorp's full matching grant prior to March 2013.

Parkland College continued to work with the Government of Saskatchewan to formalize a proposal for the development of the \$15 million Trades and Technology Centre. On March 20, Parkland College was provided \$1 million in the 2013-2014 provincial budget to support the planning and development of the new campus.

In the 2012-2013 year the College published 33 advertisements thanking local businesses, associations, unions, cooperatives, and individuals for their contributions toward the Trades and Technology Centre. The overwhelming support and diversity in donors was a key indicator that this project captured the attention and needs of our region and province.

The College expects to be able to wrap up its \$5 million Capital Campaign in the second trimester of 2013-2014 in order to support an early 2014 construction start date.



# Key Performance Measures

## KEY PERFORMANCE INDICATOR #1

Number of Student Enrollments - expressed in terms of full load equivalents (FLE) for all credit and non-credit programs.	Baseline (FLE's)	2012-13 Target (FLE's)	2012-13 Results (FLE's)
<b>1a) Skills Training - Institute Credit (includes Institute Credit-SIAST, Institute Credit-Other and Apprenticeship)</b>	301	390	334
b) Skills Training - Industry Credit	30	32	72
c) Skills Training - Non-Credit	25	35	29
d) Adult Basic Education - Credit	282	302	273
e) Adult Basic Education - Non-Credit	83	84	251
f) University - Credit	65	96	87

## KEY PERFORMANCE INDICATOR #2

Participation, Employment, and Continued to Take Further Training (Rates for Aboriginal Students in %'s, Credit Programs only)	Baseline (%'s)	2012-13 Target (%)	2012-13 Results (%)
<b>2A. Aboriginal Participation (Enrollment) Rate (full-time/part-time)</b>			
a) Skills Training - Institute Credit	19	25	15
b) Skills Training - Industry Credit	22	25	29
c) Adult Basic Education - Credit	51	55	58
d) University - Credit	27	28	30
<b>2B. Graduation Rates of Aboriginal Persons (full-time)</b>			
a) Skills Training - Institute Credit			
i) As % of Graduates	18	20	10
ii) As % of Aboriginal Enrolments	61	65	67
b) Skills Training - Industry Credit			
i) As % of Graduates	no full-time students	n/a	n/a
ii) As % of Aboriginal Enrolments	no full-time students	n/a	n/a
c) Adult Basic Education - Credit			
i) As % of Graduates	69	75	83
ii) As % of Aboriginal Enrolments	23	30	29
<b>2C. Aboriginal Employment Rate (full-time)</b>			
a) Skills Training - Institute Credit	67	75	100
b) Skills Training - Industry Credit	no full-time students	n/a	n/a
c) Adult Basic Education - Credit	65	70	38
<b>2D. Aboriginal Continued to Further Training (full-time)</b>			
a) Skills Training - Institute Credit	62	65	100
b) Skills Training - Industry Credit	no full-time students	n/a	n/a
c) Adult Basic Education - Credit	81	81	58

# Key Performance Measures

## KEY PERFORMANCE INDICATOR #3

Number of Graduates/Completers for all Credit Programs (In #'s of students)	Baseline (# of students)	2012-13 Target (# of students)	2012-13 Results (# of students)
<b>3A. Number of Graduates (full-time/part-time)</b>			
a) Skills Training - Institute Credit	242	260	315
b) Skills Training - Industry Credit not casual	190	150	249
c) Adult Basic Education - Credit	94	110	104
<b>3B. Number of Completers (full-time/part-time)</b>			
a) Skills Training - Institute Credit	270	300	309
b) Skills Training - Industry Credit not casual	23	25	19
c) Adult Basic Education - Credit	318	300	325

\*Completer: Any participant who has successfully completed course requirements or remained to the end of the program.

\*Graduate: Any participant who successfully completed all course requirements resulting in achievement of certification by a recognized credit granting institute.

## KEY PERFORMANCE INDICATOR #4

Participation, Employment, and Continued to Take Further Training (Rates for all students in %'s, for credit programs only)	Baseline (%'s)	2012-13 Target (%'s)	2012-13 Results (%'s)
<b>4A. Participation (Enrolment) Rate (full-time/part-time)</b>			
a) Skills Training - Institute Credit	37	38	38
b) Skills Training - Industry Credit not casual	14	12	16
c) Adult Basic Education - Credit	39	40	35
d) University - Credit	10	10	11
<b>4B. Graduation Rates of Students (full-time)</b>			
a) Skills Training - Institute Credit			
i) As % of Enrolments	66	80	72
c) Skills Training - Industry Credit			
i) As % of Enrolments no full-time students	n/a	n/a	n/a
d) Adult Basic Education - Credit			
i) As % of Enrolments	22	40	29
<b>4C. Employment Rate (full-time)</b>			
a) Skills Training - Institute Credit	90	90	93
b) Skills Training - Industry Credit no full-time students	n/a	n/a	n/a
c) Adult Basic Education - Credit	66	75	36
<b>4D. Continued to Further Training Rates (full-time)</b>			
a) Skills Training - Institute Credit	73	85	81
b) Skills Training - Industry Credit no full-time students	n/a	n/a	n/a
c) Adult Basic Education - Credit	76	76	64

# Key Performance Measures

## KEY PERFORMANCE INDICATOR #5

	Baseline (\$'s)	2012-13 Target (\$'s)	2012-13 Results (\$'s)
<b>Total Contractual Revenue (In Contract \$ Received)</b>	\$1,233,457	\$1,600,000	\$1,947,466

### NOTES:

- The new baseline is a rolling average of the three most recent completed years of data (2008-09, 2009-10, 2010-11 and 2011-12).
- KPI #1: For comparison purposes, FLE's for the baseline and target have been 'revised' to reflect the changes to the FLE divisors effective October 2011.
- KPI #2B & 4B: Graduation rates are based on full-time students only. This was implemented to more accurately reflect graduation rates, as majority of part-time enrolments are 'completed' and not graduated.

# Enrollment by Program

Table 1 - Comprehensive Enrollment by Program Groups for the Whole College

Program Groups		Actuals							
		2011-2012				2012-2013			
		Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs
<b>SKILLS TRAINING</b>	<b>Institute Credit:</b>								
	SIAST	141	252	6	261.71	204	278	5	292.64
	Other:	37	76	3	30.77	12	112	4	19.14
	Apprenticeship & Trade	37	19		20.98	50	10		22.04
	<b>Total Institute Credit</b>	<b>215</b>	<b>347</b>	<b>9</b>	<b>313.46</b>	<b>266</b>	<b>400</b>	<b>9</b>	<b>333.82</b>
	<b>Industry Credit:</b>								
	<b>Total Industry Credit</b>	<b>0</b>	<b>167</b>	<b>1,136</b>	<b>50.40</b>	<b>20</b>	<b>268</b>	<b>1,237</b>	<b>71.86</b>
<b>Non-Credit (Industry Non-Credit, Community/Individual Non-Credit, Personal Interest Non-Credit)</b>									
<b>Total Non-Credit</b>	<b>0</b>	<b>81</b>	<b>2,783</b>	<b>29.10</b>	<b>0</b>	<b>62</b>	<b>3,400</b>	<b>28.70</b>	
<b>TOTAL SKILLS TRAINING</b>		<b>215</b>	<b>595</b>	<b>3,928</b>	<b>392.96</b>	<b>286</b>	<b>730</b>	<b>4,646</b>	<b>434.38</b>
<b>ADULT BASIC EDUCATION</b>	<b>ABE Credit:</b>								
	Adult 12	106	362		217.48	100	309		188.02
	Adult 10	105	68		98.43	78	61		74.48
	Academic GED	0	74		8.16	9	67		10.88
	<b>Total ABE Credit</b>	<b>211</b>	<b>504</b>		<b>324.07</b>	<b>187</b>	<b>437</b>		<b>273.38</b>
	<b>ABE Non-Credit:</b>								
	Employability/Life Skills	15	242		93.58	90	172		219.68
	English Language Training	0	87		13.12	0	129		24.58
	General Academic Studies	4	75		7.84	0	28		1.46
Literacy	0	60		7.22	0	111		5.11	
<b>Total ABE Non-Credit</b>	<b>19</b>	<b>464</b>		<b>121.76</b>	<b>90</b>	<b>440</b>		<b>250.83</b>	
<b>TOTAL ADULT BASIC EDUCATION</b>		<b>230</b>	<b>968</b>		<b>445.83</b>	<b>277</b>	<b>877</b>		<b>524.21</b>
<b>UNIVERSITY</b>	<b>Total University</b>	<b>60</b>	<b>111</b>		<b>70.9</b>	<b>68</b>	<b>120</b>		<b>87.20</b>
<b>TOTAL ENROLLMENT</b>		<b>505</b>	<b>1,674</b>	<b>3,928</b>	<b>909.69</b>	<b>631</b>	<b>1,727</b>	<b>4,646</b>	<b>1,045.79</b>

2012-13 Results as of October 28, 2013

PT – Part-time  
 FT- Full-time  
 Cas – Casual  
 FLE – Full Load Equivalent

**\*\*See Glossary for Definitions of Terms\*\***

# Enrollment by Program

Table 1A - Enrollment by Program Groups for CANORA Campus

Program Groups		Actuals							
		2011-2012				2012-2013			
		Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs
SKILLS TRAINING	<b>Institute Credit:</b>								
	SIAST	0	58	3	15.03	0	40	9	10.2
	Other								
	Apprenticeship & Trade								
	<b>Total Institute Credit</b>	<b>0</b>	<b>58</b>	<b>3</b>	<b>15.03</b>	<b>0</b>	<b>40</b>	<b>9</b>	<b>10.2</b>
	<b>Industry Credit:</b>								
	<b>Total Industry Credit</b>	<b>0</b>	<b>11</b>	<b>103</b>	<b>2.52</b>	<b>0</b>	<b>1</b>	<b>114</b>	<b>1.97</b>
<b>Non-Credit (Industry Non-Credit, Community/Individual Non-Credit, Personal Interest Non-Credit)</b>									
<b>Total Non-Credit</b>	<b>0</b>	<b>0</b>	<b>11</b>	<b>.11</b>	<b>0</b>	<b>0</b>	<b>14</b>	<b>0.17</b>	
<b>TOTAL SKILLS TRAINING</b>		<b>0</b>	<b>69</b>	<b>117</b>	<b>17.66</b>	<b>0</b>	<b>41</b>	<b>137</b>	<b>12.34</b>
ADULT BASIC EDUCATION	<b>ABE Credit:</b>								
	Adult 12	21	13		17.80	16	10		14.53
	Adult 10	29	13		21.03	19	18		19.23
	Academic GED	0	36		7.85	9	28		8.12
	<b>Total ABE Credit</b>	<b>50</b>	<b>62</b>		<b>46.68</b>	<b>44</b>	<b>56</b>		<b>41.88</b>
	<b>ABE Non-Credit:</b>								
	Employability/Life Skills	0	115		42.02	28	45		13.85
	English Language Training	0	12		1.00				
	General Academic Studies	4	14		3.65				
	Literacy	0	8		.91	0	23		1.04
<b>Total ABE Non-Credit</b>	<b>4</b>	<b>149</b>		<b>47.58</b>	<b>28</b>	<b>68</b>		<b>14.89</b>	
<b>TOTAL ADULT BASIC EDUCATION</b>		<b>54</b>	<b>211</b>		<b>94.26</b>	<b>72</b>	<b>124</b>		<b>56.77</b>
UNIVERSITY	<b>Total University</b>	<b>0</b>	<b>9</b>		<b>1.50</b>	<b>0</b>	<b>5</b>		<b>1.30</b>
<b>TOTAL ENROLLMENT</b>		<b>54</b>	<b>289</b>	<b>117</b>	<b>113.42</b>	<b>72</b>	<b>170</b>	<b>137</b>	<b>70.41</b>

2012-13 Results as of October 28, 2013

PT – Part-time  
 FT- Full-time  
 Cas – Casual  
 FLE – Full Load Equivalent

\*\*Note: Canora Campus includes Kamsack & area

# Enrollment by Program

Table 1B - Enrollment by Program Groups for ESTERHAZY Campus

Program Groups		Actuals							
		2011-2012				2012-2013			
		Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs
<b>SKILLS TRAINING</b>	<b>Institute Credit:</b>								
	SIAST	0	8		2.11	0	7	2	1.79
	Other								
	Apprenticeship & Trade	37	19		20.98	50	10		22.04
	<b>Total Institute Credit</b>	<b>37</b>	<b>27</b>		<b>23.09</b>	<b>50</b>	<b>17</b>	<b>2</b>	<b>23.83</b>
	<b>Industry Credit:</b>								
	<b>Total Industry Credit</b>	<b>0</b>	<b>25</b>	<b>264</b>	<b>6.36</b>	<b>0</b>	<b>4</b>	<b>289</b>	<b>5.44</b>
<b>Non-Credit (Industry Non-Credit, Community/Individual Non-Credit, Personal Interest Non-Credit)</b>									
<b>Total Non-Credit</b>	<b>0</b>	<b>0</b>	<b>2,473</b>	<b>15.15</b>	<b>0</b>	<b>9</b>	<b>3,117</b>	<b>21.43</b>	
<b>TOTAL SKILLS TRAINING</b>		<b>37</b>	<b>52</b>	<b>2,737</b>	<b>44.60</b>	<b>50</b>	<b>30</b>	<b>3,408</b>	<b>50.70</b>
<b>ADULT BASIC EDUCATION</b>	<b>ABE Credit:</b>								
	Adult 12	0	282		94.96	0	264		84.20
	Adult 10								
	Academic GED								
	<b>Total ABE Credit</b>	<b>0</b>	<b>282</b>		<b>94.96</b>	<b>0</b>	<b>264</b>		<b>84.20</b>
	<b>ABE Non-Credit:</b>								
	Employability/Life Skills								
	English Language Training	0	21		2.87	0	37		5.47
General Academic Studies	0	9		.46					
Literacy									
<b>Total ABE Non-Credit</b>	<b>0</b>	<b>30</b>		<b>3.33</b>	<b>0</b>	<b>37</b>		<b>5.47</b>	
<b>TOTAL ADULT BASIC EDUCATION</b>		<b>0</b>	<b>312</b>		<b>98.29</b>	<b>0</b>	<b>301</b>		<b>89.67</b>
<b>UNIVERSITY</b>	<b>Total University</b>	<b>0</b>	<b>4</b>		<b>.60</b>	<b>0</b>	<b>5</b>		<b>0.80</b>
<b>TOTAL ENROLLMENT</b>		<b>37</b>	<b>368</b>	<b>2,737</b>	<b>143.49</b>	<b>50</b>	<b>336</b>	<b>3,408</b>	<b>141.17</b>

2012-13 Results as of October 28, 2013

PT – Part-time  
 FT- Full-time  
 Cas – Casual  
 FLE – Full Load Equivalent

\*\*NOTE: The "Online" Adult 12 program is entered under the Esterhazy Campus.

# Enrollment by Program

Table 1C - Enrollment by Program Groups for FORT QU'APPELLE Campus

Program Groups		Actuals							
		2011-2012				2012-2013			
		Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs
SKILLS TRAINING	<b>Institute Credit:</b>								
	SIAS	3	40		24.86	0	30	0	7.89
	Other:								
	Apprenticeship & Trade								
	<b>Total Institute Credit</b>	<b>3</b>	<b>40</b>		<b>24.86</b>	<b>0</b>	<b>30</b>	<b>0</b>	<b>7.89</b>
	<b>Industry Credit:</b>								
	<b>Total Industry Credit</b>	<b>0</b>	<b>11</b>	<b>30</b>	<b>1.05</b>	<b>7</b>	<b>41</b>	<b>95</b>	<b>7.42</b>
Non-Credit (Industry Non-Credit, Community/Individual Non-Credit, Personal Interest Non-Credit)									
	<b>Total Non-Credit</b>	<b>0</b>	<b>0</b>	<b>31</b>	<b>.65</b>				
<b>TOTAL SKILLS TRAINING</b>		<b>3</b>	<b>51</b>	<b>61</b>	<b>26.56</b>	<b>7</b>	<b>71</b>	<b>95</b>	<b>15.31</b>
ADULT BASIC EDUCATION	<b>ABE Credit:</b>								
	Adult 12	15	21		17.61	17	20		18.66
	Adult 10	28	20		27.05	17	15		18.33
	Academic GED	0	11		.11	0	16		2.52
	<b>Total ABE Credit</b>	<b>43</b>	<b>52</b>		<b>44.77</b>	<b>34</b>	<b>51</b>		<b>39.51</b>
	<b>ABE Non-Credit:</b>								
	Employability/Life Skills	0	65		28.92	29	55		33.16
	English Language Training								
	General Academic Studies	0	8		.90				
Literacy	0	12		.96	0	25		1.79	
<b>Total ABE Non-Credit</b>	<b>0</b>	<b>85</b>		<b>30.78</b>	<b>29</b>	<b>80</b>		<b>34.95</b>	
<b>TOTAL ADULT BASIC EDUCATION</b>		<b>43</b>	<b>137</b>		<b>75.55</b>	<b>63</b>	<b>131</b>		<b>74.46</b>
UNIVERSITY	<b>Total University</b>	<b>0</b>	<b>6</b>		<b>.70</b>	<b>10</b>	<b>17</b>		<b>11.30</b>
<b>TOTAL ENROLLMENT</b>		<b>46</b>	<b>194</b>	<b>61</b>	<b>102.81</b>	<b>80</b>	<b>219</b>	<b>95</b>	<b>101.07</b>

2012-13 Results as of October 28, 2013

PT – Part-time  
 FT- Full-time  
 Cas – Casual  
 FLE – Full Load Equivalent

# Enrollment by Program

Table 1D - Enrollment by Program Groups for MELVILLE Campus

		Actuals							
		2011-2012				2012-2013			
		Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs
<b>SKILLS TRAINING</b>	<b>Institute Credit:</b>								
	SIAST	15	9		11.92	12	24		16.47
	Other	37	76		30.52	12	112	4	19.14
	Apprenticeship & Trade								
	<b>Total Institute Credit</b>	<b>52</b>	<b>85</b>		<b>42.44</b>	<b>24</b>	<b>136</b>	<b>4</b>	<b>35.61</b>
	<b>Industry Credit:</b>								
	<b>Total Industry Credit</b>	<b>0</b>	<b>25</b>	<b>213</b>	<b>4.86</b>	<b>13</b>	<b>41</b>	<b>39</b>	<b>26.57</b>
	<b>Non-Credit (Industry Non-Credit, Community/Individual Non-Credit, Personal Interest Non-Credit)</b>								
<b>Total Non-Credit</b>	<b>0</b>	<b>8</b>	<b>11</b>	<b>.71</b>	<b>0</b>	<b>4</b>	<b>86</b>	<b>0.67</b>	
<b>TOTAL SKILLS TRAINING</b>		<b>52</b>	<b>118</b>	<b>224</b>	<b>48.01</b>	<b>37</b>	<b>181</b>	<b>129</b>	<b>62.85</b>
<b>ADULT BASIC EDUCATION</b>	<b>ABE Credit:</b>								
	Adult 12	11	11		11.79	7	5		6.91
	Adult 10	12	8		13.05	10	5		10.84
	Academic GED	0	8		0.03	0	4		0.04
	<b>Total ABE Credit</b>	<b>23</b>	<b>27</b>		<b>24.87</b>	<b>17</b>	<b>14</b>		<b>17.79</b>
	<b>ABE Non-Credit:</b>								
	Employability/Life Skills								
	English Language Training	0	7		.38	0	7		0.86
	General Academic Studies								
	Literacy					0	20		0.89
<b>Total ABE Non-Credit</b>	<b>0</b>	<b>7</b>		<b>.38</b>	<b>0</b>	<b>27</b>		<b>1.75</b>	
<b>TOTAL ADULT BASIC EDUCATION</b>		<b>23</b>	<b>34</b>		<b>25.25</b>	<b>17</b>	<b>41</b>		<b>19.54</b>
<b>UNIVERSITY</b>	<b>Total University</b>	<b>0</b>	<b>6</b>		<b>1.40</b>	<b>1</b>	<b>2</b>		<b>1.10</b>
<b>TOTAL ENROLLMENT</b>		<b>75</b>	<b>158</b>	<b>224</b>	<b>74.66</b>	<b>55</b>	<b>224</b>	<b>129</b>	<b>83.49</b>

2012-13 Results as of October 28, 2013

PT – Part-time  
 FT- Full-time  
 Cas – Casual  
 FLE – Full Load Equivalent

# Enrollment by Program

Table 1E - Enrollment by Program Groups for YORKTON Campus

		Actuals							
		2011-2012				2012-2013			
	Program Groups	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs
SKILLS TRAINING	<b>Institute Credit:</b>								
	SIAST	123	157	4	207.79	192	186	5	256.28
	Other	0	1	5	.25				
	Apprenticeship & Trade								
	<b>Total Institute Credit</b>	<b>123</b>	<b>158</b>	<b>9</b>	<b>208.04</b>	<b>192</b>	<b>186</b>	<b>5</b>	<b>256.28</b>
	<b>Industry Credit:</b>								
	<b>Total Industry Credit</b>	<b>0</b>	<b>76</b>	<b>633</b>	<b>35.60</b>	<b>0</b>	<b>174</b>	<b>760</b>	<b>30.46</b>
	<b>Non-Credit (Industry Non-Credit, Community/Individual Non-Credit, Personal Interest Non-Credit)</b>								
<b>Total Non-Credit</b>	<b>0</b>	<b>72</b>	<b>259</b>	<b>12.48</b>	<b>0</b>	<b>48</b>	<b>192</b>	<b>6.44</b>	
<b>TOTAL SKILLS TRAINING</b>		<b>123</b>	<b>306</b>	<b>901</b>	<b>256.12</b>	<b>192</b>	<b>408</b>	<b>957</b>	<b>293.18</b>
ADULT BASIC EDUCATION	<b>ABE Credit:</b>								
	Adult 12	59	40		75.32	60	32		63.72
	Adult 10	36	27		37.30	32	23		26.09
	Academic GED	0	19		.17	0	19		0.20
	<b>Total ABE Credit</b>	<b>95</b>	<b>86</b>		<b>112.79</b>	<b>92</b>	<b>74</b>		<b>90.01</b>
	<b>ABE Non-Credit:</b>								
	Employability/Life Skills	15	76		22.64	38	161		172.66
	English Language Training	0	51		8.87	0	89		18.26
	General Academic Studies	0	44		2.83	0	28		1.46
	Literacy	0	40		5.35	0	44		1.38
<b>Total ABE Non-Credit</b>	<b>15</b>	<b>211</b>		<b>39.69</b>	<b>38</b>	<b>322</b>		<b>193.76</b>	
<b>TOTAL ADULT BASIC EDUCATION</b>		<b>110</b>	<b>297</b>		<b>152.48</b>	<b>130</b>	<b>396</b>		<b>283.77</b>
UNIVERSITY	<b>Total University</b>	<b>57</b>	<b>98</b>		<b>66.70</b>	<b>55</b>	<b>102</b>		<b>72.70</b>
<b>TOTAL ENROLLMENT</b>		<b>290</b>	<b>701</b>	<b>901</b>	<b>475.30</b>	<b>377</b>	<b>906</b>	<b>957</b>	<b>649.65</b>

2012-13 Results as of October 28, 2013

PT – Part-time  
 FT- Full-time  
 Cas – Casual  
 FLE – Full Load Equivalent

# Equity Participation

Table 2 - Equity Participation Enrollments by Program Groups for the Whole College

SKILLS TRAINING	Program Groups	Actuals																								
		2011-2012						2012-2013																		
		Aboriginal		Visible Minority		Disability		Total Enrollment		Aboriginal		Visible Minority		Disability		Total Enrollment										
FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas									
	Institute Credit:																									
	SI/AST	20	47	0	3	10	0	4	8	0	141	252	6	22	54	0	0	5	0	3	6	0	204	278	5	
	Other:	5	15	0	0	5	0	0	0	0	37	76	3	2	17	0	0	2	0	0	1	0	12	112	4	
	Apprenticeship & Trade	3	1	0	0	0	0	1	0	0	37	19	0	3	2	0	0	0	0	0	0	0	50	10		
	<b>Total Institute Credit</b>	<b>28</b>	<b>63</b>	<b>0</b>	<b>3</b>	<b>15</b>	<b>0</b>	<b>5</b>	<b>8</b>	<b>0</b>	<b>215</b>	<b>347</b>	<b>9</b>	<b>27</b>	<b>73</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>3</b>	<b>7</b>	<b>0</b>	<b>266</b>	<b>400</b>	<b>9</b>		
	Industry Credit:																									
	<b>Total Industry Credit</b>	<b>0</b>	<b>27</b>	<b>107</b>	<b>0</b>	<b>5</b>	<b>17</b>	<b>0</b>	<b>1</b>	<b>19</b>	<b>0</b>	<b>167</b>	<b>1,136</b>	<b>9</b>	<b>74</b>	<b>73</b>	<b>0</b>	<b>4</b>	<b>7</b>	<b>3</b>	<b>3</b>	<b>14</b>	<b>20</b>	<b>268</b>	<b>1,237</b>	
	<b>Non-Credit</b> (Industry Non-Credit, Community/Individual Non-Credit, Personal Interest Non-Credit)																									
	<b>Total Non-Credit</b>	<b>0</b>	<b>3</b>	<b>168</b>	<b>0</b>	<b>5</b>	<b>35</b>	<b>0</b>	<b>1</b>	<b>32</b>	<b>0</b>	<b>81</b>	<b>2,783</b>	<b>0</b>	<b>5</b>	<b>254</b>	<b>0</b>	<b>85</b>	<b>0</b>	<b>1</b>	<b>28</b>	<b>0</b>	<b>62</b>	<b>3,400</b>		
	<b>TOTAL SKILLS TRAINING</b>	<b>28</b>	<b>93</b>	<b>275</b>	<b>3</b>	<b>25</b>	<b>52</b>	<b>5</b>	<b>10</b>	<b>51</b>	<b>215</b>	<b>595</b>	<b>3,928</b>	<b>36</b>	<b>152</b>	<b>327</b>	<b>0</b>	<b>11</b>	<b>92</b>	<b>6</b>	<b>11</b>	<b>42</b>	<b>286</b>	<b>730</b>	<b>4,646</b>	
	<b>ADULT BASIC EDUCATION</b>																									
	Adult Basic Education Credit:																									
	Adult 12	72	106		4	12		15	6		106	362		75	94		5	9		14	12		100	309		
	Adult 10	93	61		3	2		15	1		105	68		69	58		3	2		12	4		78	61		
	Academic GED	0	59		0	2		0	10		0	74		9	55		0	0		0	7		9	67		
	<b>Total ABE Non-Credit</b>	<b>165</b>	<b>226</b>		<b>7</b>	<b>16</b>		<b>30</b>	<b>17</b>		<b>211</b>	<b>504</b>		<b>153</b>	<b>207</b>		<b>8</b>	<b>11</b>		<b>26</b>	<b>23</b>		<b>187</b>	<b>437</b>		
	Adult Basic Education Non-Credit:																									
	Employability / Life Skills	13	195		1	11		1	14		15	242		75	145		3	7		5	5		90	172		
	English	0	0		0	6		0	0		0	87		0	0		0	13		0	0		0	129		
	Training General	4	34		0	3		0	0		4	75		0	1		0	0		0	1		0	28		
	Academic Studies	0	39		0	6		0	5		0	60		0	69		0	5		0	18		0	111		
	<b>Total ABE Non-Credit</b>	<b>17</b>	<b>268</b>		<b>1</b>	<b>26</b>		<b>1</b>	<b>19</b>		<b>19</b>	<b>464</b>		<b>75</b>	<b>215</b>		<b>3</b>	<b>25</b>		<b>5</b>	<b>24</b>		<b>90</b>	<b>440</b>		
	<b>TOTAL ADULT BASIC EDUCATION</b>	<b>182</b>	<b>494</b>		<b>8</b>	<b>42</b>		<b>31</b>	<b>36</b>		<b>230</b>	<b>968</b>		<b>228</b>	<b>422</b>		<b>11</b>	<b>36</b>		<b>31</b>	<b>47</b>		<b>277</b>	<b>877</b>		
	<b>UNIVERSITY</b>	<b>16</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>60</b>	<b>111</b>	<b>0</b>	<b>24</b>	<b>32</b>		<b>4</b>	<b>3</b>		<b>1</b>	<b>3</b>		<b>68</b>	<b>120</b>		
	<b>TOTAL ENROLLMENT</b>	<b>226</b>	<b>617</b>	<b>275</b>	<b>11</b>	<b>71</b>	<b>52</b>	<b>38</b>	<b>48</b>	<b>51</b>	<b>505</b>	<b>1,674</b>	<b>3,928</b>	<b>288</b>	<b>606</b>	<b>327</b>	<b>15</b>	<b>50</b>	<b>92</b>	<b>38</b>	<b>61</b>	<b>42</b>	<b>631</b>	<b>1,727</b>	<b>4,646</b>	

2012-13 Results as of October 28, 2013

Note for Table 2 & 4: Equity statistics are voluntary and only students willing to declare were reported.

PT – Part-time  
FT- Full-time  
Cas – Casual

# Student Success

Table 3 - Student Success by Program Groups for the Whole College

Program Groups	Actuals																									
	2011-2012						2012-2013																			
	Total Students Completed		Total Students Graduated		Total Employed		Total Going to Further Training		Total Students Completed		Total Students Graduated		Total Employed		Total Going to Further Training											
	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas								
<b>Institute Credit:</b>																										
SIAS	24	211	6	97	24	0	62	19	1	20	15			28	240	3	136	35	2	71	19	0	24	9	0	
Other Supplier:	9	25	0	25	58	3	7	0	0	11	0			6	34	0	6	79	4	6	3	1	3	2	0	
Apprenticeship & Trade	0	0	0	37	18	0	0	0	0	0	0			0	1	0	50	9	0	0	0	0	0	0	0	
<b>Total Institute Credit</b>	<b>33</b>	<b>236</b>	<b>6</b>	<b>159</b>	<b>100</b>	<b>3</b>	<b>69</b>	<b>19</b>	<b>1</b>	<b>31</b>	<b>15</b>			<b>34</b>	<b>275</b>	<b>3</b>	<b>192</b>	<b>123</b>	<b>6</b>	<b>77</b>	<b>22</b>	<b>1</b>	<b>27</b>	<b>11</b>	<b>0</b>	
<b>Industry Credit:</b>																										
<b>Total Industry Credit</b>	<b>0</b>	<b>14</b>	<b>30</b>	<b>0</b>	<b>157</b>	<b>1,109</b>								<b>6</b>	<b>13</b>	<b>16</b>	<b>8</b>	<b>241</b>	<b>1,220</b>							
(Industry Non-Credit, Community/Individual Non-Credit, Personal Interest Non-Credit)																										
<b>Total Non-Credit</b>	<b>0</b>	<b>81</b>	<b>2,777</b>											<b>0</b>	<b>61</b>	<b>3,397</b>										
<b>TOTAL SKILLS TRAINING</b>	<b>33</b>	<b>331</b>	<b>2,813</b>	<b>159</b>	<b>257</b>	<b>1,112</b>	<b>69</b>	<b>19</b>	<b>1</b>	<b>31</b>	<b>15</b>			<b>40</b>	<b>349</b>	<b>3,416</b>	<b>200</b>	<b>364</b>	<b>1,226</b>	<b>77</b>	<b>22</b>	<b>1</b>	<b>27</b>	<b>11</b>	<b>0</b>	
<b>Adult Basic Education Credit:</b>																										
Adult 12	47	247		26	7		24	102		38	94			56	218		15	8		8	88			37	99	
Adult 10	44	9		31	4		4	4		48	6			14	7		38	9		7	3			31	10	
Academic GED	0	19		0	42		0	15		0	16			8	22		1	33		4	14			0	18	
<b>Total ABE Credit</b>	<b>91</b>	<b>275</b>		<b>57</b>	<b>53</b>		<b>38</b>	<b>121</b>		<b>86</b>	<b>116</b>			<b>78</b>	<b>247</b>		<b>54</b>	<b>50</b>		<b>19</b>	<b>105</b>			<b>68</b>	<b>127</b>	
<b>Adult Basic Education Non-Credit:</b>																										
Employability / Life Skills	11	160					8	71		0	33			88	161					27	26			16	24	
English Language Training	0	77		0	41		0	41		0	5			0	111					0	65			0	48	
General Academic Studies	4	66		1	36		1	36		1	5			0	28					0	16			0	1	
Literacy	0	54		0	15		0	15		0	21			0	64					0	4			0	38	
<b>Total ABE Non-Credit</b>	<b>15</b>	<b>357</b>		<b>9</b>	<b>163</b>		<b>9</b>	<b>163</b>		<b>1</b>	<b>64</b>			<b>88</b>	<b>364</b>					<b>27</b>	<b>111</b>			<b>16</b>	<b>111</b>	
<b>TOTAL ADULT BASIC EDUCATION</b>	<b>106</b>	<b>632</b>		<b>57</b>	<b>53</b>		<b>47</b>	<b>284</b>		<b>87</b>	<b>180</b>			<b>166</b>	<b>611</b>		<b>54</b>	<b>50</b>		<b>46</b>	<b>216</b>			<b>84</b>	<b>238</b>	
<b>UNIVERSITY</b>	<b>57</b>	<b>106</b>												<b>65</b>	<b>120</b>											
<b>TOTAL ENROLLMENT</b>	<b>196</b>	<b>1,069</b>	<b>2,813</b>	<b>216</b>	<b>310</b>	<b>1,112</b>	<b>116</b>	<b>303</b>	<b>1</b>	<b>118</b>	<b>195</b>			<b>271</b>	<b>1,080</b>	<b>3,416</b>	<b>254</b>	<b>414</b>	<b>1,226</b>	<b>123</b>	<b>238</b>	<b>1</b>	<b>111</b>	<b>249</b>	<b>0</b>	

**2012-13 Results as of October 28, 2013**

Completed = the total number of students who completed course requirements or remained to the end of the program.  
 Graduated = the number of students who successfully completed all course requirements resulting in achievement of certification by a recognized credit granting institution or recognized by industry.

**Notes for Tables 3 & 4**

- o We do not 'Graduate' University and part-time institute credit programs, all are under completed columns for both academic years.
- o We do not do follow-up for University, apprenticeship, part-time institute credit, skills training non-credit and short study industry credit programs.
- o If more than one type of follow-up is reported for an individual in a program group, enrollment is counted once and they are counted once under each type of follow-up.

# Equity Participation

Table 4 - Equity Participation Completers & Graduates by Program Groups for Whole College

Program Groups	Actuals																	
	2011-2012									2012-2013								
	Aboriginal			Visible Minority			Disability			Aboriginal			Visible Minority			Disability		
	E	C	G	E	C	G	E	C	G	E	C	G	E	C	G	E	C	G
<b>SKILLS TRAINING</b>																		
Institute Credit:																		
SIAST	67	30	27	13	9	2	12	8	3	76	45	36	5	4	0	9	4	5
Other:	20	6	13	5	2	3	0	0	0	19	7	12	2	0	2	1	1	0
Apprenticeship & Trade:	4	0	4	0	0	0	1	0	1	5	1	4	0	0	0	0	0	0
<b>Total Institute Credit</b>	<b>91</b>	<b>36</b>	<b>44</b>	<b>18</b>	<b>11</b>	<b>5</b>	<b>13</b>	<b>8</b>	<b>4</b>	<b>100</b>	<b>53</b>	<b>52</b>	<b>7</b>	<b>4</b>	<b>2</b>	<b>10</b>	<b>5</b>	<b>5</b>
Industry Credit:																		
<b>Total Industry Credit</b>	<b>134</b>	<b>17</b>	<b>119</b>	<b>22</b>	<b>0</b>	<b>22</b>	<b>20</b>	<b>1</b>	<b>19</b>	<b>156</b>	<b>23</b>	<b>120</b>	<b>11</b>	<b>0</b>	<b>11</b>	<b>20</b>	<b>1</b>	<b>18</b>
Non-Credit (Industry Non-Credit, Community/ Individual Non- Credit, Personal Interest Non-Credit)																		
<b>Total Non Credit</b>	<b>171</b>	<b>170</b>		<b>40</b>	<b>40</b>		<b>33</b>	<b>32</b>		<b>259</b>	<b>259</b>	<b>0</b>	<b>85</b>	<b>85</b>	<b>0</b>	<b>29</b>	<b>29</b>	<b>0</b>
<b>TOTAL SKILLS TRAINING</b>	<b>396</b>	<b>223</b>	<b>163</b>	<b>80</b>	<b>51</b>	<b>27</b>	<b>66</b>	<b>41</b>	<b>23</b>	<b>515</b>	<b>335</b>	<b>172</b>	<b>103</b>	<b>89</b>	<b>13</b>	<b>59</b>	<b>35</b>	<b>23</b>
<b>ADULT BASIC EDUCATION</b>																		
Adult Basic Education Credit:																		
Adult 12	178	83	16	16	10	2	21	14	2	169	82	15	14	8	0	26	12	2
Adult 10	154	44	31	5	3	0	16	8	4	127	17	43	5	1	1	16	4	5
Academic GED	59	17	30	2	1	1	10	2	6	64	28	27	0	0	0	7	1	5
<b>Total ABE Credit</b>	<b>391</b>	<b>144</b>	<b>77</b>	<b>23</b>	<b>14</b>	<b>3</b>	<b>47</b>	<b>24</b>	<b>12</b>	<b>360</b>	<b>127</b>	<b>85</b>	<b>19</b>	<b>9</b>	<b>1</b>	<b>49</b>	<b>17</b>	<b>12</b>
Adult Basic Education Non-Credit:																		
Employability/Life Skills	208	128		12	10		15	8		220	209	0	10	10	0	10	10	0
English Language Training	0	0		6	5		0	0		0	0	0	13	12	0	0	0	0
General Academic Studies	38	32		3	3		0	0		1	1	0	0	0	0	1	1	0
Literacy	39	34		6	6		5	4		69	39	0	5	4	0	18	11	0
<b>Total ABE Non-Credit</b>	<b>285</b>	<b>194</b>		<b>27</b>	<b>24</b>		<b>20</b>	<b>12</b>		<b>290</b>	<b>249</b>	<b>0</b>	<b>28</b>	<b>26</b>	<b>0</b>	<b>29</b>	<b>22</b>	<b>0</b>
<b>TOTAL ADULT BASIC EDUCATION</b>	<b>676</b>	<b>338</b>	<b>77</b>	<b>50</b>	<b>38</b>	<b>3</b>	<b>67</b>	<b>36</b>	<b>12</b>	<b>650</b>	<b>376</b>	<b>85</b>	<b>47</b>	<b>35</b>	<b>1</b>	<b>78</b>	<b>39</b>	<b>12</b>
<b>UNIVERSITY</b>	<b>46</b>	<b>43</b>		<b>4</b>	<b>4</b>		<b>4</b>	<b>3</b>		<b>56</b>	<b>55</b>	<b>0</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>0</b>
<b>TOTAL ENROLLMENT</b>	<b>1,118</b>	<b>604</b>	<b>240</b>	<b>134</b>	<b>93</b>	<b>30</b>	<b>137</b>	<b>80</b>	<b>35</b>	<b>1,221</b>	<b>766</b>	<b>257</b>	<b>157</b>	<b>131</b>	<b>14</b>	<b>141</b>	<b>78</b>	<b>35</b>

2012-13 Results as of October 28, 2013

PT – Part-time  
FT- Full-time  
Cas – Casual

E = total enrollment  
C = completers (the total number of students who completed course requirements or remained to the end of the program).  
G = graduates (the total number of students who successfully completed all course requirements resulting in achievement of certification by a recognized credit granting institution or recognized by industry).

# Human Resources

Human Resources assists applicants and employees with all phases of the employment process from recruitment and interviewing to selection and evaluation of employees. Parkland College employed 99 full time equivalent (FTE) positions in 2012-2013.

## **Staff Recognition**

Twenty employees were recognized at the Annual Staff Recognition event for their years of dedication, commitment and service to adult education and our organization.

## **Professional Development**

Parkland College is committed to lifelong learning and invested \$58,130 in education and training opportunities for employees in 2012-2013.

## **Wellness**

The Wellness Committee is committed to promoting holistic health to staff, focusing on mental/emotional, physical and spiritual health. In 2012-2013, the committee tailored a variety of initiatives and activities to the needs of employees to further enhance our Wellness Strategy.

## **Retention**

Parkland College retained 95% of our employees in 2012-2013. This low turnover reflects a positive work environment and culture whereby our efforts have been consistent with our model that we want our employees to Join, Stay, Perform, and Adapt.

## **Employer of Choice**

The Employer of Choice committee is committed to fostering a collaborative and innovative environment, where we support and respect all employees. In 2012-2013, the committee organized Welcome Back lunches for students and employees, contests to promote a harmonious environment, supported the scholarship initiative, sponsored and participated in the Yorkton Chamber of Commerce Employee Recognition event, and continued to encourage Saskatchewan Roughrider Pride.

## **Quality Improvement**

We embarked on a Quality Improvement Strategy whereby we evaluated the work practices and processes throughout Parkland College in order to improve the way we perform our work in order to provide better products and services to our students and increase our job satisfaction. We have begun to embed a philosophy and culture of continuous improvement.

# Human Resources - F.T.E. Chart

Position & Classification	# of Employees	F.T.E.'s
<b>Executive</b>		
President	1	1.0
Director, Academics & Student Services	1	1.0
Director, Advancement	1	1.0
Director, Finance & Administration	0	0.6
Director, Human Resources	1	1.0
Director, Training & Business Development	1	1.0
Assistant Director, Administration	1	1.0
Human Resource Generalist	1	1.0
Executive Assistant	1	1.0
<b>In Scope</b>		
Managers & Counsellor, Level 8	3	3.00
IT Manager, Level 7	1	1.00
Coordinators, Level 7	9	9.00
Coordinators, Level 6	2	1.23
Counsellors, Level 7	10	7.25
Consultant, Level 7	1	1.00
Business and Training Representative, Level 6	1	1.00
Facilitators, Level 6	7	4.70
Accounting Technicians, Level 5	2	2.00
Accounting Clerk, Level 4	1	1.00
Information Technician, Level 5	1	1.00
Information Technician, Level 4	1	0.62
Registration Clerk, Level 5	1	1.00
Communications Officer	1	1.00
Program Assistants, Level 4	12	10.82
Clericals, Level 3	5	3.25
Clericals, Level 2	3	1.36
Clericals, Level Casual	7	0.51
SCN Attendants, Level 1	2	0.24
Janitor, Level 3	1	1.00
Janitors, Level 2	4	2.13
Learning Specialists	2	2.00
Instructors (in-scope grid)	86	29.79
Tutors/Aides	25	4.20
<b>Total</b>	<b>196</b>	<b>98.7</b>

*Non-credit instructors are not included.*

# Human Resources - Employee List

## Executive

Alcorn, Sean  
Cameron, Michael  
DePape, Kami  
Dubreuil, Alison  
Litchfield, William  
McDonell, Mandi  
Myers, Dr. Fay  
Seidler, Rhoda

Assistant Director, Administration  
Director, Training & Business Development  
Director, Academics & Student Services  
Director, Human Resources  
Director, Advancement  
Generalist, Human Resources  
President & Chief Executive Officer  
Executive Assistant

## In Scope

Adams, Paul  
Aitken, William  
Alstad, Roxanne  
Badger, Delores  
Bahrey, Donald  
Banga, Linda  
Beddome, George  
Benjamin, Patty  
Bobowski, Carol  
Broda, Maureen  
Brown, Connie  
Buchholzer, Elaine  
Bueckert, Brian  
Cadieux de Larios, Lisa  
Cazakoff, Cecelia  
Cherney, Shelley  
Clarke, Michelle  
Currie, Bonnie  
Czemerer, Sherry  
Daniel, Mona  
Datema, Jill  
Decelles, Donna  
Dedman, David  
deGooijer, Joy  
Degryse, Catherine  
Denesik, Rodney  
Eckhart, Michelle  
Erickson, Ken  
Evans, Barbara  
Evans, Sharon  
Fraser, Alexandra  
Fraser-Bailey, Katherine  
Gabriel, Tracy  
Gascho, Glenda  
Gerein, Ron  
Giles, Sarah  
Glowa, Jason  
Glowa, Rosemarie  
Gorchynski, Gail  
Gulak, Neil  
Haberstock-Dzuba, Michelle  
Hallett, Tony  
Heshka, Linda  
Heshka, Terry  
Hnatuik, Sandra  
Holland, Bernadette  
Holland, James  
Hollick, Laurel  
Holstein, Dale  
Hourd, Ed  
Hudym, Nick  
Hull, Jennifer  
Jackson, Dorothy  
Jansen, Linda  
Jensen, Alma  
Kaeding, Michelle

Caretaker  
Instructor, Fire Fighter  
Program Assistant  
Counsellor, Student Services  
Coordinator, Adult Basic Education  
Instructor, Adult Basic Education  
Instructor, Adult Basic Education  
SCN/Clerical  
Head Counsellor  
Registration Clerk  
Coordinator, Corporate Training &  
Program Assistant  
Information Technology (IT) Assistant  
Coordinator, International  
Instructor, Adult Basic Education  
Coordinator, Emergency Services  
Instructor, Adult Basic Education Online  
Instructor Aide/GED Instructor  
Counsellor  
Program Assistant  
Program Assistant  
Counsellor  
Instructor, Entrepreneurship  
Instructor, Continuing Care Assistant  
Instructor, Office Education  
Instructor, 1A Driver  
Counsellor, Student Services  
Instructor, Adult Basic Education,  
Instructor, Practical Nursing  
Program Assistant  
SCN/Clerical/Office Relief  
Janitor  
Instructor, Practical Nursing/Continuing Care  
Receptionist  
Instructor, Carpentry  
Coordinator, English Language Training  
Instructor, Fire Fighter  
Counsellor  
Consultant, Essential Skills  
Instructor, 1A Driver  
Instructor, Adult Basic Education  
Counsellor  
Instructor, Business/Office Education  
Instructor, Housing Maintenance  
Receptionist  
Learning Specialist  
Instructor, Residential Building Maintenance  
Instructor, Early Childhood Education  
Coordinator, Trades, Industrial & Agriculture  
Business & Training Representative  
Instructor, Industrial Mechanics  
Janitor  
Facilitator, Essential Skills  
Accounting Technician  
Program Assistant  
Program Assistant

Katchuk, Natasha  
Keyowski, Deborah  
Kostyshyn, Sheldon  
Kurtz, Sharleen  
Kyle-Zwirsky, Kim  
Landels, Darrell

Lang, Rachel  
Lipoth, Sarah  
Littlewolfe, Marion  
Lockhart, Shirley  
Machnee, Gwen  
Marfleet, Cheryl  
Mathewson, Derek  
McDonald, Kathleen  
Miller, Blaine  
Morris, Charlotte  
Morrison, Cam  
Mortimer, Robert  
Nagy, Bradley  
Neudorf, Gerald (Shane)  
Neyedley, Donna  
O'Hagan, Marguerite  
Pearen, Larry  
Pedersen, Terri  
Penner, Nathan  
Persick, Sandy  
Polachek, David  
Prokop, Patricia  
Purich, Margaret  
Puritch, Mel  
Rediger, Maureen  
Rohatensky, Jackie  
Rokosh, Sharon  
Rose, Brad  
Rurak, Sharon  
Ryder, Kenneth  
Scheffler, Jacquie  
Scutchings, Richard  
Seidler, Keith  
Seidler, Lindsay  
Seitz, Randi  
Shankowsky, Gwyneth  
Skorobohach, Sonia  
Sliva, Laura  
Springford, Katherine  
Starr, Gail  
Steenbruggen, Gerry  
Strelloff, Phyllis  
Trebish, Katherine  
Virostek, Christine  
Vranai, Donna  
Wade, Jessie  
Wagner, Brendan  
Walsh, Brenda  
Wasylkowski, Glenda  
Wasylyniuk, Karrie  
Waugh, Betty  
Weinheimer, Susan  
Weston, Scott  
Whiting, Jill  
Whittaker, Marcia  
Wiens, Carol  
Wilson, Wendy  
Wolkowski, Cynthia  
Wondrasek, Kim  
Wright, Jim  
Yacishyn, Gerry  
Yuzicapi, Dianne  
Zorn, Carolee

Coordinator, Marketing  
SCN/Clerical  
Information Technology Support  
Facilitator, The Learning Edge  
Facilitator, Essential Skills  
Manager, Corporate Training & Community  
Development  
Instructor Aide, The Learning Edge  
Instructor & Instructor Aide  
Program Assistant  
Janitor  
Coordinator, University & Applied Research  
Instructor, Practical Nursing  
Instructor, Adult Basic Education  
Instructor, Adult Basic Education  
Instructor, Welding  
Program Assistant  
Instructor, Power Engineering  
Instructor, Heavy Equipment Operator  
Instructor, Power Engineering  
Janitor  
Facilitator, Essential Skills  
Instructor, Adult Basic Education  
Manager, Post-Secondary Programming  
Counsellor  
Manager, Technology/Programming  
Learning Specialist  
Instructor, Entrepreneurship  
Instructor, Adult Basic Education  
Instructor, Adult Basic Education  
Instructor, Power Engineering  
Instructor, Office Education  
Instructor, Practical Nursing  
Accounting Clerk  
Instructor, Adult Basic Education  
Program Assistant  
SCN/Clerical/Program Assistant  
Instructor Aide, Instructor  
Instructor, Heavy Equipment Operator  
Instructor Aide  
Instructor, Business/Office Education  
Receptionist  
Counsellor  
Office Relief  
SCN Attendant  
Coordinator, Academics & Student Services  
Counsellor  
Instructor, 1A Driver  
Instructor Aide  
Instructor, Adult Basic Education Online  
Accounting Technician  
Instructor, Business  
Instructor, Continuing Care Assistant  
Communications Officer  
Instructor, Continuing Care Assistant  
Receptionist/SCN/Clerical  
Clerical  
Receptionist  
Counsellor  
Instructor, Fire Fighter  
Program Assistant  
Instructor, Entrepreneurship  
Instructor, Hospitality & Tourism  
Coordinator, Post-Secondary  
Program Assistant  
Coordinator, Post-Secondary  
Instructor, Adult Basic Education  
Instructor, Adult Basic Education  
Facilitator, Essential Skills  
Instructor, Practical Nursing



# ***Financial Statements***

*Government of the Province of Saskatchewan  
Ministry of Advanced Education*

*Parkland College  
Financial Statements*

*For Year Ended  
June 30, 2013*

## ***Table of Contents***

I.	Statement of Management Responsibility .....	30
II.	Auditors' Report .....	31
III.	Statement of Financial Position .....	32
IV.	Statement of Operations .....	33
V.	Statement of Changes in Net Assets .....	34
VI.	Statement of Cash Flows .....	35
VII.	Notes to Financial Statements .....	36
VIII.	Schedule of Operating Fund Revenues .....	60
IX.	Schedule of Operating Fund Expenses .....	61
X.	Schedule of Operating Expenses .....	62
XI.	Schedule of General Expenses .....	63

# I. Statement of Responsibility



**YOUR Answer...**

Melville Administration  
Box 790, 200 Block, 9<sup>th</sup> Avenue East  
Melville, SK, S0A 2P0  
Ph: (306) 728-4471 Fax: (306) 728-2576

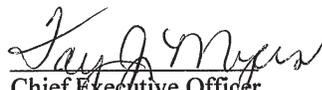
## Statement of Management Responsibility

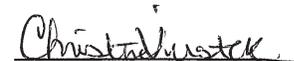
The financial statements have been prepared by management in accordance with Canadian public sector accounting standards and the format specified in the Regional Colleges Accounting and Reporting Manual issued by the Ministry of Advanced Education, and are in compliance with the provisions of legislation and related authorities. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances. Financial statements are not precise because they include certain amounts based on estimates and judgements.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, the management has developed and maintains a system of internal control designed to provide reasonable assurance that College assets are safeguarded from loss and that the accounting records are a reliable basis for the preparation of financial statements.

The Board of Directors of the College is responsible for the review and approval of the financial statements, and ensures management fulfils its financial reporting responsibilities. The Board meets with management and, as required, with the external auditors to discuss the results of audit examinations and financial reporting matters. The external auditors have full access to the Board with and without the presence of management.

The financial statements have been audited by Skilnick Miller Moar Grodecki & Kreklewich, Chartered Accountants. The external auditors conduct an independent examination in accordance with Canadian auditing standards and express their opinion on the financial statements. The accompanying Auditors' Report outlines their responsibilities, the scope of their examination and provides their opinion on the fairness of the presentation of the information in the financial statements.

  
Chief Executive Officer

  
Acting Director of Finance

**September 5, 2013**

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Tel: 306.745.2878

Box 398, 740 Sioux Avenue  
Fort Qu'Appelle, SK, S0G 1S0  
Tel: 306.332.5416

Box 790, 200 Block 9th Avenue East  
Melville, SK, S0A 2P0  
Tel: 306.728.4471

200 Prystai Way  
Yorkton, SK, S3N 4G4  
Tel: 306.783.6566

# II. Auditor's Report

*Skilnick Miller Moar Grodecki & Kreklewich*  
Chartered Accountants

## INDEPENDENT AUDITORS' REPORT

To Members of the Board  
Parkland Regional College  
MELVILLE, Saskatchewan

### *Report on the Financial Statements*

We have audited the accompanying financial statements of the Parkland Regional College which comprise the statement of financial position as at June 30, 2013 and the statements of operations and accumulated surplus, remeasurement gains and losses, change in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Parkland Regional College as at June 30, 2013 and the results of its operations and accumulated surplus, remeasurement gains and losses, change in net financial assets and cash flow for the year then ended in accordance with Canadian public sector accounting standards.

*Skilnick Miller Moar Grodecki & Kreklewich*

SKILNICK MILLER MOAR GRODECKI & KREKLEWICH  
Chartered Accountants

Melville, Saskatchewan  
September 6, 2013

# III. Statement of Financial Position

Statement 1

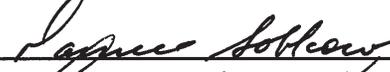
**Parkland Regional College  
Statement of Financial Position  
as at June 30, 2013**

	30-Jun 2013	30-Jun 2012 Restated (Note 22)	1-Jul 2011 Restated (Note 22)
<b>Financial Assets</b>			
Cash and cash equivalents (Note 3)	\$ 3,915,076	\$ 445,096	\$ 850,731
Accounts receivable (Note 4)	1,255,877	733,509	746,549
Investment in 580673 Saskatchewan Ltd. (Note 18)	175,000	175,000	175,000
Portfolio investments (Note 5)	517,865	510,202	502,882
<b>Total Financial Assets</b>	<u>5,863,818</u>	<u>1,863,808</u>	<u>2,275,163</u>
<b>Liabilities</b>			
Bank indebtedness (Note 6)	-	-	-
Accrued salaries and benefits (Note 7)	451,724	286,379	304,940
Accounts payable and accrued liabilities (Note 8)	410,658	368,277	334,099
Deferred revenue (Note 9)	457,518	192,471	154,648
Liability for employee future benefits (Note 10)	232,800	221,900	212,700
<b>Total Financial Assets</b>	<u>1,552,700</u>	<u>1,069,028</u>	<u>1,006,387</u>
<b>Net Financial Assets (Net Debt)</b>	<u>4,311,118</u>	<u>794,780</u>	<u>1,268,776</u>
<b>Non-Financial Assets</b>			
Tangible capital assets (Note 11)	3,679,526	4,020,448	4,251,838
Prepaid expenses (Note 12)	212,646	68,957	77,971
<b>Total Non-Financial Assets</b>	<u>3,892,171</u>	<u>4,089,406</u>	<u>4,329,809</u>
<b>Accumulated Surplus (Note 19)</b>	<u>\$ 8,203,289</u>	<u>\$ 4,884,186</u>	<u>\$ 5,598,585</u>
<b>Accumulated Surplus is comprised of:</b>			
Accumulated surplus from operations	\$ 8,203,289	\$ 4,884,186	\$ 5,598,585
<b>Total Accumulated Surplus</b>	<u>\$ 8,203,289</u>	<u>\$ 4,884,186</u>	<u>\$ 5,598,585</u>

Contingent Liabilities (Note 21)

*The accompanying notes and schedules are an integral part of these financial statements*

On behalf of the Board:

  
\_\_\_\_\_  
Director

  
\_\_\_\_\_  
Director/CFO

# IV. Statement of Operations

## Statement 2

**Parkland Regional College**  
**Statement of Operations and Accumulated Surplus (Deficit)**  
**for the year ended June 30, 2013**

	2013 Budget (Note 16)	2013 Actual	2012 Actual Restated (Note 22)
<b>Revenues (Schedule 2)</b>			
Provincial government			
Grants	\$ 5,512,679	\$ 6,788,926	\$ 5,562,494
Other	1,323,284	1,797,306	1,157,295
Federal government			
Grants	-	9,206	7,600
Other	144,603	106,068	162,924
Other revenue			
Contracts	974,360	1,947,466	1,274,619
Interest	90,000	35,382	26,481
Rents	33,150	22,453	13,355
Resale items	304,050	251,197	286,743
Tuition	2,618,450	2,253,183	1,896,967
Donations	-	1,990,207	54,522
Other	492,743	199,839	273,062
Total revenues	<u>11,493,320</u>	<u>15,401,231</u>	<u>10,716,062</u>
<b>Expenses (Schedule 3)</b>			
General	5,401,443	5,504,690	5,073,387
Skills training	3,315,633	3,521,496	3,169,585
Basic education	2,423,447	2,007,293	2,126,522
University	351,404	359,997	243,786
Services	533,868	580,002	713,819
Scholarships	-	108,650	103,362
Total expenses	<u>12,025,795</u>	<u>12,082,128</u>	<u>11,430,462</u>
Surplus (Deficit) for the Year from Operations	<u>(532,474)</u>	<u>3,319,103</u>	<u>(714,400)</u>
Accumulated Surplus (Deficit), Beginning of Year	<u>8,203,289</u>	<u>4,884,186</u>	<u>5,598,585</u>
Accumulated Surplus (Deficit), End of Year	<u>\$ 7,670,816</u>	<u>\$ 8,203,289</u>	<u>\$ 4,884,186</u>

*The accompanying notes and schedules are an integral part of these financial statements*

# V. Statement of Changes in Net Assets

## Statement 3

**Parkland Regional College**  
**Statement of Changes in Net Financial Assets (Net Debt)**  
**as at June 30, 2013**

	2013 Budget (Note 16)	2013 Actual	2012 Actual Restated (Note 22)
<b>Net Financial Assets (Net Debt), Beginning of Year</b>	\$ 700,625	\$ 794,780	\$ 1,268,776
<b>Surplus (Deficit) for the Year from Operations</b>	(532,474)	3,319,104	(714,400)
Acquisition of tangible capital assets	(286,000)	(158,829)	(245,026)
Amortization of tangible capital assets	470,000	499,752	476,416
Acquisition of prepaid expenses	(50,000)	68,957	77,971
Use of prepaid expenses	100,000	(212,646)	(68,957)
	<u>402,151</u>	<u>4,311,118</u>	<u>794,780</u>
<b>Change in Net Financial Assets (Net Debt)</b>	<u>(298,474)</u>	<u>3,516,338</u>	<u>(473,996)</u>
<b>Net Financial Assets (Net Debt), End of Year</b>	<u>\$ 402,151</u>	<u>\$ 4,311,118</u>	<u>\$ 794,780</u>

*The accompanying notes and schedules are an integral part of these financial statements*

# VI. Statement of Cash Flows

## Statement 4

**Parkland Regional College  
Statement of Cash Flows  
for the year ended June 30, 2013**

	<u>2013</u>	<u>2012</u>
<b>Operating Activities</b>		
Surplus (deficit) for the year from operations	\$ 3,319,103	\$ (714,400)
Non-cash items included in surplus (deficit)		
Amortization of tangible capital assets	499,752	476,416
Changes in non-cash working capital		
Decrease (increase) in accounts receivable	(522,367)	13,040
Increase (decrease) in accrued salaries and benefits	165,344	(18,561)
Increase (decrease) in accounts payable and accrued liabilities	53,281	43,378
Increase (decrease) in deferred revenue	265,047	37,824
Decrease (increase) in prepaid expenses	(143,688)	9,014
<b>Cash Provided (Used) by Operating Activities</b>	<u><b>3,636,472</b></u>	<u><b>(153,289)</b></u>
<b>Capital Activities</b>		
Cash used to acquire tangible capital assets	(158,829)	(245,026)
<b>Cash Provided (Used) by Capital Activities</b>	<u><b>(158,829)</b></u>	<u><b>(245,026)</b></u>
<b>Investing Activities</b>		
Cash used to acquire portfolio investments	(7,663)	(513,679)
Proceeds from disposal of portfolio investments	-	506,360
<b>Cash Provided (Used) by Investing Activities</b>	<u><b>(7,663)</b></u>	<u><b>(7,319)</b></u>
<b>Increase (Decrease) in Cash and Cash equivalents</b>	<b>3,469,980</b>	<b>(405,635)</b>
<b>Cash and Cash Equivalents, Beginning of Year</b>	<u><b>445,096</b></u>	<u><b>850,731</b></u>
<b>Cash and Cash Equivalents, End of Year</b>	<u><u><b>\$ 3,915,076</b></u></u>	<u><u><b>\$ 445,096</b></u></u>
<b>Represented on the Financial Statements as:</b>		
Cash and cash equivalents	\$ 3,915,076	\$ 445,096
Bank indebtedness	-	-
<b>Cash and Cash Equivalents, End of Year</b>	<u><u><b>\$ 3,915,076</b></u></u>	<u><u><b>\$ 445,096</b></u></u>

*The accompanying notes and schedules are an integral part of these financial statements*

# VII. Notes to the Financial Statements

## PARKLAND REGIONAL COLLEGE Notes to the Financial Statements for the year ended June 30, 2013

### 1. PURPOSE AND AUTHORITY

Parkland Regional College offers educational services and programs under the authority of Section 14 of *The Regional Colleges Act*.

The Board of the Parkland Regional College is responsible for administering and managing the educational affairs of the College in accordance with the intent of *The Regional Colleges Act* and its regulations.

The College's objectives are to promote the social, economic and cultural development of the Parkland region of Saskatchewan by facilitating learning options and participating in community groups.

The College is exempt from the payment of income tax.

### 2. SIGNIFICANT ACCOUNTING POLICIES

#### **Adoption of Public Sector Accounting (PSA) Standards**

These financial statements have been prepared in accordance with Canadian public sector accounting standards for government reporting entities. As a government not-for-profit organization, the College must adopt for the June 30, 2013 financial statements the accounting standards for government not-for-profit organizations in the Canadian Institute of Chartered Accountants (CICA) Public Sector Accounting (PSA) Handbook either with or without the standards for not-for-profit organizations in Sections PS4200 to PS4270. In consultation with the Government of Saskatchewan, the College has elected to adopt the standards in the CICA PSA Handbook without Sections PS4200 to PS4270. The College has also early adopted the accounting standards contained in PS1201 – Financial statement presentation, PS3410 – Government Transfers and PS3450 – Financial Instruments in the preparation of these financial statements.

These financial statements are the first financial statements for which the College has applied PSA standards, having previously prepared its financial statements in accordance with the CICA Accounting Handbook – Part V standards (CICA HB).

In accordance with PS2125 – First-time Adoption by Government Organizations, the effective date of transition to the new standards is July 1, 2011. PS2125 requires that the College prepare and present an opening statement of financial position at the date of transition to the new standards.

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

As required by PS2125, the PSA standards have been applied retroactively excluding cases where optional exemptions available under PS2125 have been applied, and except for the accounting standards contained in PS2601 and PS3450 as these standards specifically prohibit retroactive application. Comparative amounts relating to the implementation of the new PS2601 and PS3450 standards are presented in accordance with the accounting policies applied by the College immediately preceding its adoption of Public Sector Accounting Standards.

The College elected to use the following exemptions permitted in PS2125:

- (a) Post-employment Benefits, Compensated Absences and Termination Benefits: PS3255 - In accordance with the exemption provided in PS2125, the College has elected to recognize all cumulative actuarial gains and losses as of July 1, 2011 directly in accumulated surplus.
  
- (b) Tangible Capital Asset Impairment: In accordance with the exemption provided in PS2125, the College has elected to apply the PS3150 to assess write-downs on tangible capital assets on a prospective basis at the transition date of July 1, 2011.

Details of the impact of the conversion to Canadian public sector accounting standards, including reconciliations of the June 31, 2012 and July 1, 2011 restated statement of financial position and the 2011-12 restated statement of operations, are provided in Note 22.

Significant aspects of the accounting policies adopted by the College are as follows:

**(a) Modified Equity Method:**

The modified equity method is used to account for the College's investment in Government Business Enterprises.

The GBEs that have been included using the modified equity method are:

- 580673 Saskatchewan Ltd.

**(b) Measurement Uncertainty and the Use of Estimates**

The preparation of financial statements in conformity with PSA standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the year. Uncertainty in the determination of the amount at which an item is recognized or disclosed in financial statements is known as measurement uncertainty. Such uncertainty exists when there is a

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

variance between the recognized or disclosed amount and another reasonably possible amount.

Measurement uncertainty that may be material to these financial statements exists for:

- the liability for employee future benefits of \$232,800 (June 30, 2012 - \$221,900; July 1, 2011 \$212,700) because actual experience may differ significantly from actuarial or historical estimations and assumptions;

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the periods in which they become known. While best estimates are used for reporting items subject to measurement uncertainty, it is reasonably possible that changes in future conditions, occurring within one fiscal year, could require material changes in the amounts recognized or disclosed.

**(c) Financial Instruments**

Financial instruments create rights and obligations to receive or deliver economic benefits. Financial instruments include cash and cash equivalents, accounts receivable, portfolio investments, accrued salaries and benefits, accounts payable and accrued liabilities.

Financial instruments are assigned to one of two measurement categories: fair value, or cost or amortized cost.

i) **Fair Value**

Fair value measurement applies to portfolio investments in equity and debt instruments that are quoted in an active market.

ii) **Cost or Amortized Cost**

All other financial assets and financial liabilities are measured at cost or amortized cost. Transaction costs are a component of cost for financial instruments measured using cost or amortized cost. Loans and receivables are measured at amortized cost. Due to their short-term nature, the amortized cost of these instruments approximates their fair value.

**(d) Financial Assets**

Financial assets are assets that could be used to discharge existing liabilities or finance future operations and are not for consumption in the normal course of

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

operations. Valuation allowances are used where considered necessary to reduce the amounts reported for financial assets to their net realizable value.

**Cash and Cash Equivalents** consist of cash, bank deposits and highly liquid investments with initial maturity terms of three months or less and held for the purpose of meeting short-term operating cash commitments rather than for investing purposes.

**Accounts Receivable** are shown net of allowance for doubtful accounts to reflect their expected net recoverable value. Valuation allowances are recorded where recovery is considered uncertain. Changes in valuation allowances are recorded in the statement of operations.

**Portfolio Investments** consist of debt investments quoted in an active market. These investments are reported at fair value, and any associated transaction costs are expensed upon initial recognition. Measurement gains or losses on fair value are recorded as income or expense on the consolidated statement of operations in the period the gain or loss occurs.

**(e) Liabilities**

Liabilities present obligations arising from transactions and events occurring prior to year end, which will be satisfied in the future through the use of assets or another form of economic settlement.

**Accrued Salaries and Benefits** represents salaries and benefits owing to or on behalf of work performed by employees, but not yet paid, at the end of the fiscal period. Amounts are payable within one year.

**Accounts Payable and Accrued Liabilities** include accounts payable and accrued liabilities owing to third parties for goods supplied and services rendered, but not yet paid, at the end of the fiscal period. Amounts are payable within one year.

**Deferred revenue** from government transfers represents restricted grants with stipulations that give rise to a liability for which the stipulations have not yet been fulfilled. The revenue is recognized as the stipulation liabilities are settled. Deferred revenue from non-government sources represents revenue related to fees or services received in advance of the fee being earned or the services being performed, and other contributions for which the contributor has placed restrictions on the use of the resources. Tuition and fee revenue is recognized as the course is delivered, revenue from contractual services is recognized as the services are delivered, and revenue from other contributions is recognized in the fiscal year in which the resources are used for the purpose specified.

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

**Liability for Employee Future Benefits** represents non-vesting sick leave benefits that accrue to the College's employees. The cost of these benefits is recorded as the benefits are earned by employees. The liability relating to these benefits is actuarially determined using the projected benefit method pro-rated on service and management's best estimate of expected sick leave usage, discount rate, inflation, salary escalation, termination and retirement rates and mortality. Actuarial gains and losses are amortized on a straight line basis over the expected average remaining service life of the related employee groups. Actuarial valuations are performed periodically. Extrapolations of these valuations are made when a valuation is not done in the current fiscal year.

**(f) Non-Financial Assets**

Non-financial assets are assets held for consumption in the provision of services. These assets do not normally provide resources to discharge the liabilities of the College unless they are sold.

**Tangible Capital Assets** have useful lives extending beyond the accounting period, are used by the College to provide services to the public and are not intended for sale in the ordinary course of operations. Tangible capital assets are recorded at cost and include all costs directly attributable to the acquisition, design, construction, development, installation and betterment of the tangible capital asset.

The cost of depreciable tangible capital assets, net of any residual value, is amortized on a straight line basis over their estimated useful lives as follows:

Leasehold Improvements	5% to 20%
Buildings	5%
Office Furnishings/equipment	10% to 20%
Computer hardware	33%
Vehicles	20%

Write-downs are accounted for as expenses in the statement of operations.

**Prepaid Expenses** are prepaid amounts for goods or services which will provide economic benefits in one or more future periods. The prepaid amount is recognized as an expense in the year the goods or services are consumed.

**(g) Employee Pension Plans**

Employees of the College participate in the following pension plans:

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

**Multi-Employer Defined Benefit Plans**

The College's employees participate in one of the following multi-employer defined benefit plans:

- i) Teachers and other employees holding a teaching certificate participate in either the retirement plan of the Saskatchewan Teachers' Retirement Plan (STRP) or Saskatchewan Teachers' Superannuation Plan (STSP). The College's obligation for these plans is limited to collecting and remitting contributions of the employees at rates determined by the plans.
- ii) Other employees participate in the Municipal Employees' Pension Plan (MEPP). In accordance with PSA standards, the plan is accounted for as a defined contribution plan whereby the College's contributions are expensed when due.

**(h) Revenue Recognition**

Revenues are recorded on the accrual basis. Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues, provided the amount to be received can be reasonably estimated and collection is reasonably assured.

The College's major sources of revenue include the following:

- i) **Government Transfers (Grants)**  
Grants from governments are considered to be government transfers. Government transfers are recognized as revenues when the transfer is authorized, all eligibility criteria have been met, the amount can be estimated and collection is reasonably assured except when, and to the extent, stipulations by the transferor give rise to an obligation that meets the definition of a liability.
- ii) **Fees and Services**  
Revenues from tuition fees and other services are recognized in the year they are earned. Amounts that are restricted pursuant to legislation, regulation or agreements with external parties that may only be used in the conduct of certain programs or in the delivery of specific services and transactions are initially recorded as deferred revenue and subsequently recognized as revenue in the fiscal year the related expenses are incurred or services are performed.
- iii) **Interest Income**  
Interest is recognized on an accrual basis when it is earned.

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

iv) **Other (Non-Government Transfer) Contributions**

Unrestricted contributions are recognized as revenue in the year received or in the year the funds are committed to the College if the amount can be reasonably estimated and collection is reasonably assured. Externally restricted contributions are contributions for which the contributor has placed restrictions on the use of the resources. Externally restricted contributions that are to be held in perpetuity are recognized as revenue in the year in which they are received or committed if the amount can be reasonably estimated and collection is reasonably assured. Externally restricted contributions that are not held in perpetuity are deferred until the resources are used for the purpose specified, at which time the contributions are recognized as revenue. In-kind contributions are recorded at their fair value when they are received.

(i) **Expenses**

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

(j) **Contingent liabilities**

Contingent liabilities are potential liabilities which may become actual liabilities when one or more future events occur or fail to occur. To the extent that the future event is likely to occur or fail to occur, and a reasonable estimate of the loss can be made, an estimated liability is accrued and an expense recorded. If the likelihood is not determinable or an amount cannot be reasonably estimated, the contingency is disclosed in the notes to the financial statements.

**3. CASH AND CASH EQUIVALENTS**

Due to the short-term nature of the investments, market value of cash and cash equivalents approximates cost.

	June 30 2013	June 30 2012	July 1 2011
Cash and bank deposits	\$ 3,915,076	\$ 445,096	\$ 850,731
<b>Cash and cash equivalents</b>	<b>\$ 3,915,076</b>	<b>\$ 445,096</b>	<b>\$ 850,731</b>

**4. ACCOUNTS RECEIVABLE**

All accounts receivable presented on the statement of financial position are net of any valuation allowances for doubtful accounts.

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

	June 30 2013	June 30 2012	July 1 2011
Provincial government:	\$ -	\$ -	\$ -
Advanced Education/Economy	727,386	72,579	66,259
Other	-	-	-
Federal government	69,221	57,365	41,450
Other receivables	467,700	605,045	646,509
	1,264,308	734,989	754,218
Less: Allowance for doubtful accounts	(8,431)	(1,480)	(7,669)
<b>Accounts receivable, net of allowances</b>	<b>\$ 1,255,877</b>	<b>\$ 733,509</b>	<b>\$ 746,549</b>

**5. PORTFOLIO INVESTMENTS**

	June 30 2013		June 30 2012		July 1 2011	
	<u>Cost</u>	<u>Fair Value</u>	<u>Cost</u>	<u>Fair Value</u>	<u>Cost</u>	<u>Fair Value</u>
<b>Portfolio Investments in the fair value category:</b>						
<i>Provincial Government Bonds</i>	\$ 506,310	\$ 517,860	\$ 506,310	\$ 510,197	\$ 490,307	\$ 502,877
<i>Credit Union Shares</i>	5	5	5	5	5	5
<b>Total portfolio investments reported at fair value</b>	<b>506,315</b>	<b>517,865</b>	<b>506,315</b>	<b>510,202</b>	<b>490,312</b>	<b>502,882</b>
<b>Total portfolio investments</b>		<u><b>\$ 517,865</b></u>		<u><b>\$ 510,202</b></u>		<u><b>\$ 502,882</b></u>

**6. BANK INDEBTEDNESS**

Bank indebtedness consists of a demand operating line of credit with a maximum borrowing limit of \$200,000 with the Royal Bank of Canada, Melville, Saskatchewan that bears interest at Bank prime rate less 0.60% per annum. This line of credit is authorized by a borrowing resolution by the Board and is secured by an assignment of grant proceeds due from Saskatchewan Advanced Education. The balance drawn on the line of credit at June 30, 2013 was Nil (June 30, 2012 - Nil; July 1, 2011 - Nil).

**7. ACCRUED SALARIES AND BENEFITS**

	June 30 2013	June 30 2012	July 1 2011
Accrued Salaries	\$ 182,295	\$ 21,132	\$ 61,965
Accrued Vacation	269,429	265,247	242,975
<b>Accrued salaries and benefits</b>	<b>\$ 451,724</b>	<b>\$ 286,379</b>	<b>\$ 304,940</b>

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

**8. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES**

	June 30 2013	June 30 2012	July 1 2011
Accounts payable	\$ 356,426	\$ 328,770	\$ 314,430
Scholarships	35,406	21,956	1,868
<i>Other</i>	18,827	17,551	17,802
<b>Accounts payable and accrued liabilities</b>	<b>\$ 410,658</b>	<b>\$ 368,277</b>	<b>\$ 334,099</b>

**9. DEFERRED REVENUE**

	July 1 2011	June 30 2012	Addition during the year	Revenue recognized in the year	June 30 2013
<b>Other deferred revenue:</b>					
<i>Student tuitions</i>	\$ 150,899	\$ 154,222	\$ 335,253	\$ 154,222	\$ 335,253
<i>Other</i>	3,749	38,249	122,265	38,249	122,265
	154,648	192,471	457,518	192,471	457,518
<b>Deferred revenue</b>	<b>\$ 154,648</b>	<b>\$ 192,471</b>	<b>\$ 457,518</b>	<b>\$ 192,471</b>	<b>\$ 457,518</b>

**10. LIABILITY FOR EMPLOYEE FUTURE BENEFITS**

The College provides certain post-employment, compensated absence and termination benefits to its employees. These benefits include accumulating non-vested sick leave. Significant assumptions include the discount rates based on the Saskatchewan provincial bond yields with similar maturities at the respective disclosure dates. The liability associated with these benefits is calculated as the present value of expected future payments pro-rated for service and is recorded as Liability for Employee Future Benefits in the statement of financial position.

Details of the employee future benefits are as follows:

	June 30 2013	June 30 2012	July 1 2011
Actuarial valuation date	30-Jun-13	30-Jun-13	30-Jun-13
Long-term assumptions used:			
Salary escalation rate (percentage)	2.00%	2.00%	2.00%
Discount rate (percentage)	2.80%	2.40%	3.20%
Inflation rate (percentage)	Nil	Nil	Nil
Expected average remaining service life (years)	8.75	8.75	8.75

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

	June 30 2013	June 30 2012	July 1 2011
<b>Liability for Employee Future Benefits</b>			
<b>Accrued Benefit Obligation - beginning of year</b>	\$ 231,300	\$ 212,700	\$ -
Current period benefit cost	45,700	42,900	-
Interest cost	5,600	6,800	-
Benefit payments	(41,300)	(40,500)	-
Actuarial gains / Losses	(5,000)	9,400	-
Plan Amendments	-	-	-
<b>Accrued Benefit Obligation - end of year</b>	<b>236,300</b>	<b>231,300</b>	<b>212,700</b>
<b>Unamortized Net Actuarial Gains / Losses</b>	<b>(3,500)</b>	<b>(9,400)</b>	<b>-</b>
<b>Liability for Employee Future Benefits</b>	<b>\$ 232,800</b>	<b>\$ 221,900</b>	<b>\$ 212,700</b>

	June 30 2013	June 30 2012	July 1 2011
<b>Employee for Employee Future Expense</b>			
Current period benefit cost	\$ 45,700	\$ 42,900	\$ -
Amortization of net actuarial gain / loss	900	-	-
Plan amendments	-	-	-
<b>Benefit cost</b>	<b>46,600</b>	<b>42,900</b>	<b>-</b>
<b>Interest cost on unfunded employee future benefits obligation</b>	<b>5,600</b>	<b>6,800</b>	<b>-</b>
<b>Total Employee Future Benefits Expense</b>	<b>\$ 52,200</b>	<b>\$ 49,700</b>	<b>\$ -</b>

## 11. TANGIBLE CAPITAL ASSETS

	Furniture and Computer System Leasehold Work in								2013	2012
	Land	Buildings	Equipment	Hardware	Development	Vehicles	Improv	Progress		
<b>Tangible Capital Assets - at Cost:</b>										
Opening Balance at Start of Year	\$ 14,000	\$ 6,908,783	\$ 241,453	\$ 316,340	\$ -	\$ 89,927	\$ 24,765	\$ -	\$ 7,595,268	\$ 7,350,242
Additions/Purchases	-	-	10,428	71,391	77,011	-	-	-	158,829	245,026
Disposals	-	-	-	-	-	-	-	-	-	-
Write-Downs	-	-	-	-	-	-	-	-	-	-
Transfers to (from)	-	-	-	-	-	-	-	-	-	-
<b>Closing Balance at End of Year</b>	<b>14,000</b>	<b>6,908,783</b>	<b>251,881</b>	<b>387,731</b>	<b>77,011</b>	<b>89,927</b>	<b>24,765</b>	<b>N/A</b>	<b>7,754,097</b>	<b>7,595,268</b>
<b>Tangible Capital Assets - Amortization:</b>										
Opening Balance at Start of Year	-	3,145,919	143,917	231,345	-	36,542	17,097	-	3,574,820	3,098,404
Amortization for the Period	-	345,369	23,872	80,273	29,775	17,985	2,477	-	499,752	476,416
Disposals	-	-	-	-	-	-	-	-	-	-
Write-Downs	-	-	-	-	-	-	-	-	-	-
<b>Closing Balance at End of Year</b>	<b>N/A</b>	<b>3,491,288</b>	<b>167,789</b>	<b>311,618</b>	<b>29,775</b>	<b>54,527</b>	<b>19,574</b>	<b>N/A</b>	<b>4,074,572</b>	<b>3,574,820</b>
<b>Net Book Value:</b>										
Opening Balance at Start of Year	14,000	3,762,864	97,536	84,995	-	53,385	7,668	-	4,020,448	4,251,838
Closing Balance at End of Year	14,000	3,417,495	84,092	76,113	47,235	35,400	5,191	-	3,679,525	4,020,448
<b>Change in Net Book Value</b>	<b>\$ -</b>	<b>\$ 345,369</b>	<b>\$ 13,444</b>	<b>\$ 8,882</b>	<b>\$ (47,235)</b>	<b>\$ 17,986</b>	<b>\$ 2,478</b>	<b>N/A</b>	<b>\$ 340,923</b>	<b>\$ 231,390</b>

## 12. PREPAID EXPENSES

	June 30 2013	June 30 2012	July 1 2011
Insurance	\$ 29,805	\$ 30,360	\$ 4,499
Rent	22,827	903	21,928
Program Costs	160,014	37,695	51,545
<b>Prepaid expenses</b>	<b>\$ 212,646</b>	<b>\$ 68,957</b>	<b>\$ 77,971</b>

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

**13. EMPLOYEE PENSION PLANS**

**Multi-Employer Defined Benefit Plans**

Information on the multi-employer pension plans to which the College contributes is as follows:

- i) Saskatchewan Teachers' Retirement Plan (STRP) or Saskatchewan Teachers' Superannuation Plan (STSP):

The STRP and STSP provide retirement benefits based on length of service and pensionable earnings.

The STRP and STSP are funded by contributions by the participating employee members and the Government of Saskatchewan. The College's obligation to the STRP and STSP is limited to collecting and remitting contributions of the employees at rates determined by the plans. Accordingly, these financial statements do not include any expense for employer contributions to these plans. Net pension assets or liabilities for these plans are not reflected in these financial statements as ultimate responsibility for retirement benefits rests with the Saskatchewan Teachers' Federation for the STRP and with the Government of Saskatchewan for the STSP.

Details of the contributions to these plans for the College's employees are as follows:

	2013			2012
	STRP	STSP	TOTAL	TOTAL
Number of active College members	15	4	19	19
Member contribution rate (percentage of salary)				
Integrated rate	7.80%	6.05%		7.80% / 6.05%
Non-integrated rate	10.00%	7.85%		10.00% / 7.85%
Member contributions for the year	\$ 89,045	\$ 19,803	\$ 108,847	\$ 104,488

- ii) Municipal Employees' Pension Plan (MEPP)

The MEPP provides retirement benefits based on length of service and pensionable earnings.

The MEPP is funded by employer and employee contributions at rates set by the Municipal Employees' Pension Commission.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and the adequacy of plan funding. Any actuarially

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

determined deficiency is the responsibility of the participating employers and employees which could affect future contribution rates and/or benefits.

The contributions to the MEPP by the participating employers are not segregated in separate accounts or restricted to provide benefits to the employees of a particular employer. As a result, individual employers are not able to identify their share of the underlying assets and liabilities, and the net pension assets or liabilities for this plan are not recognized in these financial statements. In accordance with PSA standards, the plan is accounted for as a defined contribution plan whereby the College's contributions are expensed when due.

Details of the MEPP are as follows:

	2013	2012
Number of active College members	95	97
Member contribution rate (percentage of salary)	8.15%	7.40%
College contribution rate (percentage of salary)	8.15%	7.40%
Member contributions for the year	\$ 313,417	\$ 287,303
College contributions for the year	\$ 313,417	\$ 287,303

**14. EXPENSES BY FUNCTION AND ECONOMIC CLASSIFICATION**

Function	Personnel Costs	Program Contracts	Supplies and Services	Amortization of TCA	2013 Budget	2013 Actual	2012 Actual
General	\$ 3,594,365	\$ 62,012	\$ 1,348,561	\$ 499,752	\$ 5,401,443	\$ 5,504,690	\$ 5,073,387
Skills Training	1,451,123	1,123,446	946,926	-	3,315,633	3,521,496	3,169,585
Basic Education	1,718,720	6,324	282,248	-	2,423,447	2,007,292	2,126,522
University	5,366	344,141	10,491	-	351,404	359,998	243,786
Services	538,621	-	41,381	-	533,868	580,002	713,819
Scholarships	-	-	108,650	-	-	108,650	103,362
<b>TOTAL</b>	<b>\$ 7,308,195</b>	<b>\$ 1,535,923</b>	<b>\$ 2,738,257</b>	<b>\$ 499,752</b>	<b>\$12,025,795</b>	<b>\$12,082,128</b>	<b>\$11,430,462</b>

**15. RISK MANAGEMENT**

The College is exposed to financial risks from its financial assets and liabilities. These risks include credit risk, liquidity risk and market risk consisting of interest rate risk.

**i) Credit Risk**

Credit risk is the risk to the College from potential non-payment of accounts receivable. The credit risk related to the College's receivables from the provincial government, federal government and their agencies are considered to be minimal. For other receivables, the College has adopted credit policies which include the analysis of the financial position of its customers and the regular review of their credit limits in order to reduce its credit risk and close

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

monitoring of overdue accounts. The College does not have a significant exposure to any individual customer. Management reviews accounts receivable on a case by case basis to determine if a valuation allowance is necessary to reflect an impairment in collectability.

The aging of accounts receivable at June 30, 2013, June 30, 2012 and July 1, 2011 was:

	June 30, 2013		June 30, 2012		July 1, 2011	
	Accounts Receivable	Allowance of Doubtful Accounts	Accounts Receivable	Allowance of Doubtful Accounts	Accounts Receivable	Allowance of Doubtful Accounts
Current	\$ 811,503	\$ -	\$ 139,481	\$ -	\$ 114,703	\$ -
0-30 days	306,935	-	364,276	-	360,712	-
30-60 days	14,400	-	51,896	-	96,635	-
60-90 days	2,631	-	10,652	-	6,512	-
Over 90 days	128,839	8,431	168,685	1,480	175,656	7,669
Total	\$ 1,264,308	\$ 8,431	\$ 734,989	\$ 1,480	\$ 754,218	\$ 7,669
Net		\$ 1,255,877		\$ 733,509		\$ 746,549

Over 90 days accounts receivable includes a receivable from 580673 Saskatchewan Ltd. in the amounts of \$117,369 (June 30, 2012 - \$157,795; June 30, 2011 - \$120,505).

**ii) Liquidity Risk**

Liquidity risk is the risk that the College will not be able to meet its financial obligations as they come due. The College manages liquidity risk by maintaining adequate cash balances, budget practices and monitoring and forecasts. The following table sets out the contractual maturities of the College's financial liabilities:

	30-Jun-13			
	Within 6 months	6 months		
	6 months	to 1 year	1 to 5 years	> 5 years
Bank Indebtedness	\$ -	\$ -	\$ -	\$ -
Accrued salaries and benefits	182,295	269,429	-	-
Accounts payable and accrued liabilities	410,658	-	-	-
<b>Total</b>	<b>\$ 592,953</b>	<b>\$ 269,429</b>	<b>\$ -</b>	<b>\$ -</b>

**iii) Market Risk**

The College is exposed to market risks with respect to interest rates as follows:

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

**Interest Rate Risk:**

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The College's interest rate exposure relates to cash and cash equivalents and portfolio investments. The College also has an authorized bank line of credit of \$200,000 with interest payable annually at a rate of prime less 0.60%. Changes in the bank's prime rate can cause fluctuation in interest payments and cash flows. There was no balance outstanding on this credit facility as of June 30, 2013.

The College minimizes these risks by:

- holding cash in an account at a Canadian bank, denominated in Canadian currency
- investing in provincial government bonds where interest rates minimally fluctuate
- managing cash flows to minimize utilization of its bank line of credit

**16. BUDGET FIGURES**

Budget figures included in the financial statements were approved by the Board on May 23, 2012 and the Minister of Advanced Education on July 12, 2012.

**17. RELATED PARTIES**

These financial statements include transactions with related parties. The College is related to all Government of Saskatchewan ministries, agencies, boards, school divisions, health authorities, colleges and crown corporations under the common control of the Government of Saskatchewan. The College is also related to non-Crown enterprises that the Government jointly controls or significantly influences. In addition, the College is related to other non-Government organizations by virtue of its economic interest in these organizations.

Related Party Transactions:

Transactions with these related parties are in the normal course of operations. Amounts due to or from and the recorded amounts of transactions resulting from these transactions are included in the financial statements and the table below. They are recorded at exchange amounts which approximate prevailing market rates charged by those organizations and are settled on normal trade terms.

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

	June 30 2013	June 30 2012	July 1 2011
<b>Revenues:</b>			
Ministry of Advanced Education/Economy			
Operating	\$ 7,461,232	\$ 6,703,789	\$ -
Capital	1,125,000	16,000	-
	<b>\$ 8,586,232</b>	<b>\$ 6,719,789</b>	<b>\$ -</b>
<b>Expenses:</b>			
Saskatchewan Institute of Applied Science and Technology	\$ 497,945	\$ 564,478	-
University of Saskatchewan	178,366	141,789	-
University of Regina	206,363	139,077	-
	<b>\$ 882,674</b>	<b>\$ 845,344</b>	<b>\$ -</b>
<b>Accounts Receivable:</b>			
Ministry of Advanced Education/Economy	\$ 727,386	\$ 72,579	\$ 66,259
	<b>\$ 727,386</b>	<b>\$ 72,579</b>	<b>\$ 66,259</b>
<b>Accounts Payable and Accrued Liabilities:</b>			
SaskTel	\$ 71,581	\$ 69,957	\$ 77,890
SaskPower and Sask Energy	13,643	12,569	13,783
Saskatchewan Government Services	105,708	91,590	94,526
	<b>\$ 190,932</b>	<b>\$ 174,116</b>	<b>\$ 186,199</b>

In addition, the College pays Provincial Sales Tax to the Saskatchewan Ministry of Finance on all its taxable purchases and customer sales on items that are deemed taxable. Taxes paid are recorded as part of the cost of those purchases.

**18. INVESTMENT IN GOVERNMENT BUSINESS ENTERPRISE**

The College has invested \$175,000 to purchase all of the shares of 580673 Saskatchewan Ltd., operating as Western Trade Training Institute (WTTI). WTTI has a protocol agreement with Saskatchewan Apprenticeship to apprentice and upgrade training for crane and hoist operator trades and sub trades. The College's investment in the business enterprise is comprised of the following:

Equity in 580673 Saskatchewan Ltd.

	June 30 2013	June 30 2012	July 1 2011
Equity at beginning of year	\$ 175,000	\$ 175,000	\$ 175,000
Net Income (loss) for the year	-	-	-
<b>Equity at end of year</b>	<b>\$ 175,000</b>	<b>\$ 175,000</b>	<b>\$ 175,000</b>

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

Condensed financial information for 580673 Saskatchewan Ltd.:

	July 31 2013	July 31 2012	July 31 2011
Current assets	\$ 207,387	\$ 210,835	\$ 211,185
Non-current assets	175,000	175,000	175,000
<b>Total assets</b>	<b>\$ 382,387</b>	<b>\$ 385,835</b>	<b>\$ 386,185</b>
Current liabilities	102,097	189,156	134,820
Long-term liabilities	-	-	-
Equity	280,290	196,679	251,365
<b>Total liabilities and equity</b>	<b>\$ 382,387</b>	<b>\$ 385,835</b>	<b>\$ 386,185</b>
Revenues	\$ 353,044	\$ 211,070	\$ 284,016
Expenses	270,025	191,679	207,563
<b>Net income (loss) for the year</b>	<b>\$ 83,019</b>	<b>\$ 19,391</b>	<b>\$ 76,453</b>

The financial information of WTTI has not been audited.

## 19. ACCUMULATED SURPLUS

Accumulated surplus represents the financial assets and non-financial assets of the College less liabilities. This represents the accumulated balance of net surplus arising from the operations of the College and accumulated net remeasurement gains and losses.

Certain amounts of the accumulated operating surplus, as approved by the Board, have been designated for specific future purposes including technology purchases, staff contingencies, facility development, and program development. These internally restricted amounts are included in the accumulated surplus presented in the statement of financial position.

The College does not maintain separate bank accounts for the internally restricted amounts.

Details of accumulated surplus are as follows:

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

	July 1 2011	June 30 2012	Additions during the year	Reductions during the year	June 30 2013
<b>Invested in Tangible Capital Assets:</b>					
Net Book Value of Tangible Capital Assets	\$4,251,838	\$4,020,448	\$ 158,829	\$ 499,752	\$3,679,526
	<b>4,251,838</b>	<b>4,020,448</b>	<b>158,829</b>	<b>499,752</b>	<b>3,679,526</b>
<b>Internally Restricted Operating Surplus</b>					
<b>Capital projects:</b>					
Designated to tangible capital asset expenditures:					
Trades & Technology Centre	-	-	2,928,405	-	2,928,405
	195,084	109,527	-	71,392	38,135
<b>Technology Purchases</b>	121,241	134,693	-	19,224	115,469
<b>Staff Contingency</b>	166,313	88,935	-	-	88,936
<b>Facility Development</b>	87,210	38,291	-	-	38,291
<b>Program Development</b>	175,000	175,000	-	-	175,000
<b>580673 Sask Ltd. Investment</b>					
<b>Scholarship Funds:</b>					
Good Spirit REDA Scholarship Fund	15,668	14,168	-	1,500	12,668
Entrance Scholarship Fund	7,742	6,192	5,750	7,250	4,692
Staff Scholarship Fund	2,202	718	3,490	3,000	1,207
Golf Tournament Scholarship Fund	32,419	39,238	28,535	24,000	43,773
Clay Serby Scholarship Fund	5,214	4,214	-	1,000	3,214
International Fundraiser Scholarship Fund	100	100	-	-	100
Internal Scholarship Fund	-	1,537	24,027	19,350	6,214
<b>Total Restricted Scholarship Funds</b>	63,345	66,167	61,802	56,100	71,868
	<b>808,192</b>	<b>612,612</b>	<b>2,990,207</b>	<b>146,715</b>	<b>3,456,104</b>
<b>Total Internally Restricted Funds</b>					
<b>Internally Restricted Funds by Government of Saskatchewan</b>					
Sustaining Capital	104,568	20,099	125,000	87,439	57,660
2010/11 ABE On-Reserve Carryforward	344,097	120,668	-	94,084	26,584
2011/12 Literacy Carryforward	-	9,650	-	3,296	6,354
2012/13 NSERC (Applied Research)	-	-	12,889	-	12,889
2012/13 ABE Operating Grant Carryforward	-	-	41,284	-	41,284
2012/13 STA Carryforward	-	-	75,203	-	75,203
2012/13 ECE Carryforward	-	-	33,793	-	33,793
2012/13 Hospitality & Tourism Carryforward	-	-	4,602	-	4,602
2012/13 Older Worker Program Carryforward	-	-	49,532	-	49,532
2013/14 ABE On-Reserve Funding	-	-	74,104	-	74,104
2013/14 ABE Funding	-	-	193,173	-	193,173
2013/14 ECE Funding	-	-	6,738	-	6,738
2013/14 ESL Funding	-	-	21,375	-	21,375
2013/14 Skills Training Funding	-	-	384,286	-	384,286
<b>Total Internally Restricted Funds by Government of Saskatchewan</b>	448,665	150,416	1,021,979	184,818	987,577
	<b>1,256,857</b>	<b>763,028</b>	<b>4,012,186</b>	<b>331,534</b>	<b>4,443,681</b>
<b>Total Restricted Funds</b>					
<b>Unrestricted Operating &amp; Surplus</b>					
Unrestricted Operating Fund	164,653	410,435	-	-	410,435
Operating Surplus	137,937	(87,825)	3,319,103	-	3,231,277
Sick Leave Adjustment	(212,700)	(221,900)	-	-	(221,900)
Amortization	-	-	499,752	-	499,752
2012/13 Non-Capitalized Items	-	-	19,224	-	19,224
2012/13 Sustaining Capital Grant	-	-	-	125,000	(125,000)
2012/13 Scholarship Activity	-	-	-	5,702	(5,702)
2012/13 Capital Campaign Activity	-	-	-	2,928,405	(2,928,405)
2012/13 Applied Research (NSERC)	-	-	-	12,889	(12,889)
2012/13 Literacy Carryforward	-	-	3,296	-	3,296
2012/13 Hospitality & Tourism Carryforward	-	-	-	4,602	(4,602)
2012/13 Older Worker Program Carryforward	-	-	-	49,532	(49,532)
2012/13 ABE On-Reserve Carryforward	-	-	94,084	-	94,084
2012/13 ABE Operating Grant Carryforward	-	-	-	41,284	(41,284)
2012/13 STA Carryforward	-	-	-	75,203	(75,203)
2012/13 ECE Carryforward	-	-	-	33,793	(33,793)
2013/14 ABE On-Reserve	-	-	-	74,104	(74,104)
2013/14 ABE	-	-	-	193,173	(193,173)
2013/14 ECE	-	-	-	6,738	(6,738)
2013/14 ESL	-	-	-	21,375	(21,375)
2013/14 STA	-	-	-	384,286	(384,286)
<b>Unrestricted Operating &amp; Surplus</b>	89,890	100,710	3,935,458	3,956,086	80,082
	<b>5,598,585</b>	<b>4,884,186</b>	<b>8,106,473</b>	<b>4,787,371</b>	<b>8,203,289</b>
<b>Total Accumulated Surplus from Operations</b>					
	<b>5,598,585</b>	<b>4,884,186</b>	<b>8,106,473</b>	<b>4,787,371</b>	<b>8,203,289</b>
<b>Total Accumulated Surplus</b>					
	<b>\$5,598,585</b>	<b>\$4,884,186</b>	<b>\$8,106,473</b>	<b>\$ 4,787,371</b>	<b>\$8,203,289</b>

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

The purpose and nature of each Internally Restricted Surplus amount is as follows:

- Technology purchases includes funds designated for information technology related capital items
- Staff contingency includes funds designated to pay possible severance packages to employees
- Facility development includes funds designated for maintenance and/or improvements for campuses
- Program development includes funds designated for developing new programs
- Scholarships include funds designated for the purpose of awarding scholarships to students of the College
- Capital projects include future funds for the development of the Trades & Technology Centre

## **20. CONTRACTUAL OBLIGATIONS AND COMMITMENTS**

Significant contractual obligations and commitments of the College are as follows:

- operating and capital lease obligations, as follows:
- Instructional Facilities
  - Treaty # Four Governance Centre, Fort Qu'Appelle, Saskatchewan, under a year to year agreement. The agreement covers use of the facility and grounds with annual rental of \$50,512. The agreement contains an option to renew at the end of the initial lease term.
- Offices
  - Administration office and classrooms located in the Melville Comprehensive School, Melville, Saskatchewan, under a ten year lease which expires August 31, 2017. Terms of the lease require Parkland Regional College to pay for its proportional share of the operating costs of the building.
  - Branch office and classrooms, Canora, Saskatchewan, located in the Canora Town Office under a five year lease agreement which expires August 31, 2015. Terms of the lease provide for annual payment of \$12,000 plus applicable taxes.
  - Branch office, and two classrooms, Kamsack, Saskatchewan, located in the Crowstand, under lease agreement that expires June

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

30, 2016. Terms of the lease provide for monthly rental of \$1,407 plus applicable taxes.

- Branch office space, Yorkton, Saskatchewan, located at 32 Smith Street, under a five year lease agreement that expires September 30, 2013. Terms of the lease provide for annual payment of \$49,860 plus applicable taxes.
- **Equipment**
  - Toshiba Business Solutions covering eight photocopiers at various locations until June 2015. Terms of the lease call for annual rental payments of \$27,679 plus applicable taxes.
  - RCAP Leasing Inc. covering one photocopier located at Yorkton location until May 2016. Terms of the lease call for monthly rental payments of \$392 plus applicable taxes.
- **Vehicles**
  - Toyota Canada, two Toyota Camry vehicles and one Toyota Sienna have been leased for a five year term ending June 2016. Monthly lease payments for the three vehicles total \$1,078 plus applicable taxes.

	<b>Operating Leases</b>			
	<b>Office Rental</b>	<b>Copier Leases</b>	<b>Vehicles</b>	<b>Total Operating</b>
<b>Future minimum lease payments:</b>				
2014	\$ 91,861	\$ 32,388	\$ 12,934	<b>\$ 137,183</b>
2015	28,884	32,388	12,934	<b>74,206</b>
2016	16,884	4,709	12,934	<b>34,527</b>
2017	-	-	-	-
2018	-	-	-	-
Thereafter	-	-	-	-
<b>Total Lease Obligations</b>	<b>\$ 137,629</b>	<b>\$ 69,485</b>	<b>\$ 38,802</b>	<b>\$ 245,916</b>

- **Good Spirit School Division**
  - Upon relocation to the new College facility at the Yorkton Regional High School in August, 2003, the College has negotiated a 10 year operating agreement with the Good Spirit School Division. The agreement specifies the cost –sharing of utility, insurance and maintenance costs, based on square footage occupied by the College. The agreement, effective September 1, 2003, is reviewed annually, and adjusted for increases/decreases in costs, square footage, and services provided.

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

- Open Door Technology Inc.
  - Annual maintenance on Navision Software at approximately \$2,311 including taxes.

**21. CONTINGENT LIABILITIES**

A union representing employees of an employer unrelated to the College has applied by Notice of Motion for an order quashing purported decisions of the Municipal Employees Pension Plan, relating to the application of actuarial surplus in the fund, as well as other relief. Several participating employers, including the College have been named.

An arbitration involving an instructor's hours of work has been delayed with no definite schedule. The employee has claimed to have worked beyond the requirement in the collective agreement and is seeking back pay.

The outcome of these actions is not determinable as at the date of reporting and accordingly, no provision has been made in these financial statements for any liability that may result.

**22. DETAILS OF CONVERSION TO PUBLIC SECTOR ACCOUNTING (PSA) STANDARDS AND CHANGE IN ACCOUNTING POLICY**

**Conversion to PSA**

The following tables present the reconciliation of account balances and transactions from the College's previous CICA Accounting Handbook – Part V standards (CICA HB) reporting framework to the current CICA PSA Handbook (PSA standards) reporting framework. The adoption of PSA standards had no effect on the amounts reported in the College's cash flows for the year ended June 30, 2012. Certain amounts have been reclassified to conform to the presentation adopted in 2012-13.

**Change in Accounting Policy**

- (a) Scholarships - Scholarships account for all designated donations, grants and specifically allocated operating revenues for the purpose of awarding scholarships to students of the College. The College Board made a recommendation to change the scholarship accounting policy from the deferred method to the restricted method thus classifying scholarships as internally restricted rather than a liability. The previously deferred liability was adjusted to restated accumulated surplus as at July 1, 2011 \$63,345, and

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

\$106,184 was recognized in restated revenue, and \$103,362 was recognized in restated expenses for 2011-12.

(i) Reconciliation of the July 1, 2011 Statement of Financial Position	Notes	CICA HB July 1, 2011	Adjustments	PSA Standards July 1, 2011
<b>FINANCIAL ASSETS</b>				
Cash and cash equivalents		\$ 850,731	\$ -	\$ 850,731
Accounts receivable		746,549	-	746,549
Inventories for resale		-	-	-
Portfolio Investments		502,882	-	502,882
Investment in 580673 Saskatchewan Ltd.		175,000	-	175,000
<b>TOTAL FINANCIAL ASSETS</b>		<b>2,275,163</b>	<b>-</b>	<b>2,275,163</b>
<b>LIABILITIES</b>				
Bank Indebtedness		-	-	-
Accrued salaries and benefits		304,940	-	304,940
Accounts payable and accrued liabilities	a	397,445	(63,345)	334,099
Deferred revenue	c	498,745	(344,097)	154,648
Employee future benefits	d	-	212,700	212,700
Long-term debt		-	-	-
<b>TOTAL LIABILITIES</b>		<b>1,201,130</b>	<b>(194,742)</b>	<b>1,006,387</b>
<b>NET FINANCIAL ASSETS</b>		<b>1,074,033</b>	<b>194,742</b>	<b>1,268,776</b>
<b>NON-FINANCIAL ASSETS</b>				
Tangible capital assets		4,251,837	-	4,251,837
Inventory of supplies for consumption		-	-	-
Prepaid expenses		77,971	-	77,971
<b>TOTAL NON-FINANCIAL ASSETS</b>		<b>4,329,808</b>	<b>-</b>	<b>4,329,808</b>
<b>ACCUMULATED SURPLUS</b>		<b>\$ 5,403,841</b>	<b>\$ 194,742</b>	<b>\$ 5,598,585</b>
<b>ACCUMULATED SURPLUS IF COMPRISED OF:</b>				
Accumulated surplus from operations		5,403,841	194,742	5,598,585
Accumulated remeasurement gains and losses		-	-	-
<b>TOTAL ACCUMULATED SURPLUS</b>		<b>\$ 5,403,841</b>	<b>\$ 194,742</b>	<b>\$ 5,598,585</b>

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

(ii) Reconciliation of the July 1, 2012 Statement of Financial Position	Notes	CICA HB July 1, 2012	Adjustments	PSA Standards July 1, 2012
<b>FINANCIAL ASSETS</b>				
Cash and cash equivalents		\$ 445,096	\$ -	\$ 445,096
Accounts receivable		733,509	-	733,509
Inventories for resale		-	-	-
Portfolio Investments		510,202	-	510,202
Investment in 580673 Saskatchewan Ltd.		175,000	-	175,000
<b>TOTAL FINANCIAL ASSETS</b>		<b>1,863,808</b>	<b>-</b>	<b>1,863,808</b>
<b>LIABILITIES</b>				
Bank Indebtedness		-	-	-
Accrued salaries and benefits		286,379	-	286,379
Accounts payable and accrued liabilities	a	434,444	(66,167)	368,277
Deferred revenue	c/d	322,788	(130,318)	192,470
Employee future benefits	d	-	221,900	221,900
Long-term debt		-	-	-
<b>TOTAL LIABILITIES</b>		<b>1,043,611</b>	<b>25,414</b>	<b>1,069,027</b>
<b>NET FINANCIAL ASSETS</b>		<b>820,196</b>	<b>(25,414)</b>	<b>794,781</b>
<b>NON-FINANCIAL ASSETS</b>				
Tangible capital assets		4,020,448	-	4,020,448
Inventory of supplies for consumption		-	-	-
Prepaid expenses		68,957	-	68,957
<b>TOTAL NON-FINANCIAL ASSETS</b>		<b>4,089,405</b>	<b>-</b>	<b>4,089,405</b>
<b>ACCUMULATED SURPLUS</b>		<b>\$ 4,909,600</b>	<b>\$ (25,414)</b>	<b>\$ 4,884,186</b>
<b>ACCUMULATED SURPLUS IF COMPRISED OF:</b>				
Accumulated surplus from operations		4,909,600	(25,414)	4,884,186
Accumulated rereasurement gains and losses		-	-	-
<b>TOTAL ACCUMULATED SURPLUS</b>		<b>\$ 4,909,600</b>	<b>\$ (25,414)</b>	<b>\$ 4,884,186</b>

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

(iii) Reconciliation of the July 1, 2012 Statement of Operations	Notes	CICA HB July 1, 2012	Adjustments	PSA Standards July 1, 2012
<b>REVENUES</b>				
Provincial government				
Grants	b	\$ 5,840,924	\$ (223,430)	\$ 5,617,494
Other	a/b	1,040,983	61,312	1,102,295
Federal Government				
Grants		7,600	-	7,600
Other		162,924	-	162,924
Other revenue				
Administrative recoveries		-	-	-
Contracts		1,274,619	-	1,274,619
Interest		26,481	-	26,481
Rents		13,355	-	13,355
Resales items		286,743	-	286,743
Tuition		1,896,967	-	1,896,967
Donations	a	-	54,522	54,522
Other		273,062	-	273,062
<b>TOTAL REVENUES</b>		<b>10,823,659</b>	<b>(107,597)</b>	<b>10,716,062</b>
<b>EXPENSES</b>				
General	d	5,064,187	9,200	5,073,387
Skills Training		3,169,586	-	3,169,586
Basic education		2,126,522	-	2,126,522
University		243,786	-	243,786
Services		713,819	-	713,819
Scholarships	a	-	103,362	103,362
Development		-	-	-
<b>TOTAL EXPENSES</b>		<b>11,317,899</b>	<b>112,563</b>	<b>11,430,462</b>
<b>SURPLUS (DEFICIT) FROM OPERATIONS</b>		<b>(494,240)</b>	<b>(220,160)</b>	<b>(714,400)</b>

(b) Statement of Operations – Presentation of Expenses by Function: The College has made certain adjustments to the presentation of its statement of operations to comply with the presentation requirements under PSA standards. PSA standards require that expenses be presented by function on the statement of operations and disclosed in the notes by object (economic classification). The change to presentation by function required the allocation of expenses by object (economic classification) to the appropriate function.

(c) Previous Unearned Revenue No Longer Deferred:

- a. The Adult Basic Education grant received from the Ministry of Advanced Education, Employment & Immigration to support Adult Basic Education had been recorded as deferred (unearned) revenue under previous CICA HB fund accounting practices. The College has determined there were no stipulations associated with this transfer that met the requirement for deferral of the grant as a liability under PSA standards. The previously deferred grant was adjusted to the PSA standards restated accumulated surplus as at July 1, 2011 \$344,097 and

**PARKLAND REGIONAL COLLEGE**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2013**

June 30, 2012 \$120,668, and \$223,429 was recognized in the PSA standards restated revenue for 2011-12.

- b. The Literacy grant received from the Ministry of Advanced Education, Employment & Immigration to support adult literacy had been recorded as deferred (unearned) revenue under previous CICA HB fund accounting practices. The College has determined there were no stipulations associated with this transfer that met the requirement for deferral of the grant as a liability under PSA standards. The previously deferred grant was adjusted to the PSA standards restated accumulated surplus as at July 1, 2012 \$9,650, and \$9,650 was recognized in the PSA standards restated revenue for 2011-12.
  
- (d) Accumulating Non-Vesting Sick Pay Benefits: Under the previous CICA HB standards, the College was not required to accrue a liability for sick pay benefits that accumulated but did not vest. However, PSA standards require accrual of non-vesting sick pay benefits as they are earned by employees. The accrued liability was adjusted to the PSA Standards restated accumulated surplus as at July 1, 2011 \$212,700, and June 30, 2012 \$221,900, and \$9,200 was recognized in the PSA standards restated expenses for 2011-12.

# VIII. Schedule 1 of Operating Fund Revenues - by Function

Schedule 1

Parkland Regional College  
Schedule of Revenues and Expenses by Function  
for the year ended June 30, 2013

	2013 Actual										2013		2013		2012						
	Skills Training		Basic Education		Leamer		Services		University		Scholarships		Development		Total		Budget		Actual		
	Credit	Non-credit	Credit	Non-credit	Support	Counsel	Support	Counsel	Credit	Debit	Credit	Debit	Credit	Debit						Restated (Note 2)	
<b>Revenues (Schedule 2)</b>																					
Provincial government	\$ 3,043,858	\$ 12,560	\$ 1,340,305	\$ 597,379	\$ 307,801	\$ -	\$ -	\$ -	\$ 24,696	\$ -	\$ -	\$ 52,550	\$ 1,000,000	\$ 8,586,232	\$ 6,835,963	\$ 6,719,789					
Federal government	-	-	-	90,578	-	-	-	-	-	-	-	-	-	-	115,274	144,603					170,524
Other	695,885	1,449,056	869,461	1,078,020	59,588	67,481	84,606	405,422	61,802	1,928,405	6,699,725	4,512,754	4,512,754	3,825,749							
<b>Total Revenues</b>	<b>3,739,743</b>	<b>3,680,835</b>	<b>882,021</b>	<b>2,418,325</b>	<b>747,545</b>	<b>375,282</b>	<b>84,606</b>	<b>430,118</b>	<b>430,118</b>	<b>1,928,405</b>	<b>2,928,405</b>	<b>15,401,231</b>	<b>11,483,320</b>	<b>10,716,062</b>							
<b>Expenses (Schedule 3)</b>																					
Agency contracts	62,012	622,273	501,173	1,995	4,329	-	-	344,141	-	-	-	-	-	1,535,924	1,416,261	1,348,752					476,416
Amortization	499,752	-	-	-	-	-	-	-	-	-	-	-	-	499,752	470,000	476,416					177,469
Equipment	160,486	66,284	267	6,042	-	-	869	-	-	-	-	-	-	233,948	221,476	177,469					438,539
Facilities	350,316	46,765	5,188	16,879	15,289	-	-	2,280	-	-	-	-	-	436,717	492,612	438,539					47,359
Information technology	59,305	75,117	-	32,933	3,000	1,263	-	-	-	-	-	-	-	171,618	83,216	47,359					1,741,710
Operating	778,454	661,787	91,518	107,315	100,790	9,445	29,804	8,211	-	-	-	-	-	1,787,325	1,928,804	1,741,710					7,200,217
Personal services	3,594,365	1,340,122	111,001	1,293,218	425,502	332,828	205,793	5,366	-	-	-	-	-	7,416,846	7,413,426	7,200,217					11,430,462
<b>Total Expenses</b>	<b>5,504,890</b>	<b>2,812,349</b>	<b>709,147</b>	<b>1,458,382</b>	<b>548,910</b>	<b>343,536</b>	<b>236,466</b>	<b>359,997</b>	<b>108,650</b>	<b>-</b>	<b>12,082,128</b>	<b>-</b>	<b>-</b>	<b>12,025,795</b>	<b>11,430,462</b>						
<b>Surplus (Deficit) for the year</b>	<b>\$ (1,764,947)</b>	<b>\$ 868,486</b>	<b>\$ 172,874</b>	<b>\$ 959,943</b>	<b>\$ 198,635</b>	<b>\$ 31,745</b>	<b>\$ (151,860)</b>	<b>\$ 70,120</b>	<b>\$ 5,702</b>	<b>\$ 2,928,405</b>	<b>\$ 3,319,103</b>	<b>\$ (532,474)</b>	<b>\$ (714,400)</b>								

# IX. Schedule 2 of Operating Fund Expenses - by Function

Schedule 2

Parkland Regional College  
Schedule of Revenues by Function  
for the year ended June 30, 2013

	2013 Revenues Actual										2012 Total Revenues Actual  (Note 22)	
	Skills Training		Basic Education		Services		University	Scholarships	Development	2013 Total Revenues Actual		
	Credit	Non-credit	Credit	Non-credit	Learner Support	Counsel						
<b>Provincial Government</b>												
Advanced Education/ Economy												
Operating grants	\$ 2,904,703	\$ 15,939	\$ -	\$ 50,203	\$ -	\$ 2,866	\$ -	\$ -	\$ -	\$ 2,973,711	\$ 2,910,268	
Program grants	11,155	1,861,211	-	1,290,102	198,814	328,934	-	-	-	3,690,215	2,636,226	
Capital grants	125,000	-	-	-	-	-	-	-	-	125,000	16,000	
	3,040,858	1,877,150	-	1,340,305	198,814	331,800	-	-	-	6,788,926	5,562,494	
Contracts	3,000	269,902	-	-	398,566	-	-	-	-	661,028	1,024,505	
Other	3,043,858	84,727	-	-	-	-	-	-	-	87,727	55,000	
	-	2,231,779	-	1,340,305	597,379	331,800	-	-	-	7,557,682	6,642,000	
Other provincial	-	-	-	-	-	(23,999)	-	52,550	1,000,000	1,028,551	77,789	
<b>Total Provincial</b>	3,043,858	2,231,779	-	1,340,305	597,379	307,801	-	52,550	1,000,000	6,835,963	6,719,789	
<b>Federal Government</b>												
Operating grants	-	-	-	-	-	-	-	-	-	-	-	
Program grants	-	-	-	-	9,206	-	-	-	-	9,206	7,600	
Capital grants	-	-	-	-	-	-	-	-	-	-	-	
	-	-	-	-	9,206	-	-	-	-	9,206	7,600	
Other Federal	-	-	-	-	81,372	-	24,696	-	-	106,068	162,924	
<b>Total Federal</b>	-	-	-	-	90,578	-	24,696	-	-	115,274	170,524	
<b>Other Revenue</b>												
Admin recovery	-	-	-	-	-	-	-	-	-	-	-	
Contracts	22,271	410,876	382,425	996,835	26,110	37,049	71,900	-	-	1,947,466	1,274,619	
Interest	35,382	-	-	-	-	-	-	-	-	35,382	26,481	
Rents	22,453	-	-	-	-	-	-	-	-	22,453	13,355	
Resale items	5,434	201,157	40,645	910	1,870	-	-	1,181	-	251,197	286,743	
Tuitions	554,639	823,507	440,756	25,960	4,785	465	-	403,071	-	2,253,183	1,896,967	
Donations	-	-	-	-	-	-	-	-	-	-	54,522	
Other	55,708	13,516	5,635	54,315	26,823	29,967	12,706	1,170	1,928,405	492,743	273,062	
<b>Total Other</b>	695,885	1,449,056	869,461	1,078,020	59,588	67,481	84,606	405,422	1,928,405	6,899,725	3,825,749	
<b>Total Revenues</b>	\$ 3,739,743	\$ 3,680,835	\$ 882,021	\$ 2,418,325	\$ 747,545	\$ 3,752,282	\$ 84,606	\$ 430,118	\$ 2,928,405	\$ 15,401,231	\$ 10,716,062	

# X. Schedule 3 of Operating Expenses

## Schedule 3

**Parkland Regional College**  
**Schedule of Expenses by Function**  
for the year ended June 30, 2013

	2013 Expenses Actual										2013 Total Expenses Actual	2013 Total Expenses Budget	2012 Total Expenses Actual Restated (Note 22)	
	General (Schedule 4)		Skills Training		Basic Education		Learner Services		University					Development
	Credit	Non-credit	Credit	Non-credit	Credit	Non-credit	Support	Counsel	Credit	Scholarships				
<b>Agency Contracts</b>														
Contracts	\$ 62,012	\$ 622,273	\$ 501,173	\$ 1,995	\$ 4,329	\$ -	\$ -	\$ -	\$ 344,141	\$ -	\$ -	\$ 1,535,924	\$ 1,324,944	\$ 1,348,752
Instructors	-	-	-	-	-	-	-	-	-	-	-	-	91,317	-
	62,012	622,273	501,173	1,995	4,329	-	-	-	344,141	-	-	1,535,924	1,416,261	1,348,752
<b>Amortization</b>														
Equipment	499,752	-	-	-	-	-	-	-	-	-	-	499,752	470,000	476,416
Equipment (non-capital)	339	-	-	-	-	-	-	-	-	-	-	339	4,500	632
Rental	111,183	66,284	267	4,841	-	-	-	458	-	-	-	183,034	186,634	135,291
Repairs and maintenance	48,963	-	-	1,201	-	-	-	411	-	-	-	50,576	30,342	41,546
	160,486	66,284	267	6,042	-	-	-	869	-	-	-	233,948	221,476	177,469
<b>Facilities</b>														
Building supplies	19,403	-	-	-	-	-	-	-	-	-	-	19,403	21,000	20,262
Grounds	2,423	12,372	221	-	-	-	-	-	-	-	-	15,016	3,812	895
Janitorial	17,286	-	-	-	-	-	-	-	-	-	-	17,286	16,300	16,732
Rental	242,822	31,791	4,145	16,879	15,289	-	-	-	2,280	-	-	313,206	371,013	331,526
Repairs & maintenance buildings	49,390	-	-	-	-	-	-	-	-	-	-	49,390	52,740	50,206
Utilities	18,992	2,602	822	-	-	-	-	-	-	-	-	22,416	27,747	18,918
	350,316	46,765	5,188	16,879	15,289	-	-	-	2,280	-	-	436,717	492,612	438,539
<b>Information Technology</b>														
Computer services	32,884	67,343	-	-	-	-	-	(15)	-	-	-	100,212	22,796	3,733
Data communications	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Equipment (non-capital)	-	5,744	-	12,502	-	-	-	1,278	-	-	-	19,523	5,000	6,676
Materials & supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental	-	2,030	-	-	3,000	-	-	-	-	-	-	5,030	6,520	-
Repairs & maintenance buildings	-	-	-	-	-	-	-	-	-	-	-	-	3,400	-
Software (non-capital)	26,421	-	-	20,432	-	-	-	-	-	-	-	46,853	45,500	36,950
	59,306	75,117	-	32,933	3,000	-	-	1,263	-	-	-	171,618	83,216	47,359
<b>Operating</b>														
Advertising	107,112	76,739	4,285	3,894	11,242	-	-	-	2,880	-	-	206,782	162,100	163,808
Association fees & dues	34,419	389	102	-	340	-	-	-	-	-	-	35,249	41,120	47,660
Bad debts	8,341	-	-	-	-	-	-	-	-	-	-	8,341	3,000	(1,851)
Financial services	26,214	4,885	4,008	7,288	3,192	-	-	1,938	50	-	-	46,040	40,000	41,750
In-service (includes PD)	35,903	2,573	71	-	-	-	-	-	-	-	-	48,935	95,268	77,314
Insurance	105,775	348,738	24,154	45,414	58,260	-	-	4,335	13,982	4,741	-	38,546	33,351	36,021
Materials & supplies	24,609	10,657	248	809	2,002	-	-	96	-	-	-	605,398	424,225	454,335
Postage, freight & courier	14,130	-	153	45	464	-	-	-	-	-	-	38,420	20,755	29,152
Printing & copying	152,847	215	3,490	26,246	6,775	-	-	452	-	-	-	14,792	50,600	16,950
Professional services	10,762	191,874	48,664	-	10,494	-	-	-	1,246	-	-	190,025	436,040	187,319
Ressale items	1,326	-	-	-	-	-	-	-	-	-	-	263,040	285,049	280,145
Subscriptions	62,600	1,584	964	2,891	1,012	-	-	236	-	-	-	1,326	1,850	763
Telephone & fax	148,436	24,110	5,380	20,728	6,975	-	-	3,416	12,802	(706)	-	69,288	75,396	64,884
Travel	-	-	-	-	-	-	-	-	-	-	-	221,143	260,050	240,097
Other	778,454	661,787	91,518	107,315	100,790	-	-	9,445	29,804	8,211	-	1,895,975	1,928,804	1,741,710
<b>Personal Services</b>														
Employee benefits	485,483	146,045	13,869	117,725	48,722	-	-	25,030	38,206	226	-	875,306	1,009,879	863,684
Honoraria	20,692	200	-	350	24,027	-	-	-	-	840	-	46,109	83,101	31,364
Salaries	3,063,286	1,193,877	97,132	1,173,343	335,906	-	-	307,799	167,567	4,300	-	6,343,229	6,111,854	6,269,413
Other	24,904	-	-	1,800	16,847	-	-	-	-	-	-	43,551	208,592	35,755
	3,594,365	1,340,122	111,001	1,293,218	425,502	-	-	332,828	205,793	5,366	-	7,308,196	7,413,426	7,200,217
<b>Total Expenses</b>	\$ 5,504,690	\$ 2,812,349	\$ 709,147	\$ 1,458,382	\$ 548,910	\$ -	\$ -	\$ 343,536	\$ 236,466	\$ 359,997	\$ -	\$ 12,082,128	\$ 12,025,795	\$ 11,430,462

# XI. Schedule 4 of General Expenses

## Schedule 4

**Parkland Regional College**  
**Schedule of General Expenses by Functional Area**  
**for the year ended June 30, 2013**

	2013 General Actual				2013	2013	2012
	Governance	Operating and Administration	Facilities and Equipment	Information Technology	Total General Actual	Total General Budget	Total General Actual  Restated (Note 22)
<b>Agency Contracts</b>							
Contracts	\$ -	\$ 62,012	\$ -	\$ -	\$ 62,012	\$ 27,000	\$ 14,276
Instructors	-	-	-	-	-	45,000	-
	-	62,012	-	-	62,012	72,000	14,276
<b>Amortization</b>	-	499,752	-	-	499,752	470,000	476,416
<b>Equipment</b>							
Equipment (non-capital)	-	-	339	-	339	4,500	632
Rental	-	-	111,183	-	111,183	108,684	92,855
Repairs and maintenance	-	-	48,963	-	48,963	30,342	39,750
	-	-	160,486	-	160,486	143,526	133,237
<b>Facilities</b>							
Building supplies	-	-	19,403	-	19,403	21,000	20,262
Grounds	-	-	2,423	-	2,423	2,812	895
Janitorial	-	-	17,286	-	17,286	16,300	16,732
Rental	-	-	242,822	-	242,822	276,273	257,880
Repairs & maintenance buildings	-	-	49,390	-	49,390	52,740	50,206
Utilities	-	146	18,846	-	18,992	27,747	18,918
	-	146	350,170	-	350,316	396,872	364,893
<b>Information Technology</b>							
Computer services	-	32,884	-	-	32,884	20,500	3,733
Data communications	-	-	-	-	-	-	-
Equipment (non-capital)	-	-	-	-	-	-	-
Materials & supplies	-	-	-	-	-	-	-
Rental	-	-	-	-	-	-	-
Repairs & maintenance buildings	-	-	-	-	-	-	-
Software (non-capital)	1,820	-	-	24,601	26,421	22,000	18,653
	1,820	32,884	-	24,601	59,305	42,500	22,386
<b>Operating</b>							
Advertising	-	107,112	-	-	107,112	97,500	99,890
Association fees & dues	30,686	3,733	-	-	34,419	40,800	47,001
Bad debts	-	8,341	-	-	8,341	3,000	(1,851)
Financial services	-	45,981	-	-	45,981	40,000	41,750
In-service (includes PD)	1,271	21,846	-	3,096	26,214	54,255	49,622
Insurance	-	-	35,903	-	35,903	31,080	34,269
Materials & supplies	-	38,926	41,288	25,560	105,775	120,900	84,079
Postage, freight & courier	-	2,132	22,319	158	24,609	18,210	23,957
Printing & copying	-	14,130	-	-	14,130	43,500	16,950
Professional services	-	152,239	608	-	152,847	163,000	171,203
Resale items	-	10,656	107	-	10,762	11,000	12,710
Subscriptions	-	849	477	-	1,326	1,450	763
Telephone & fax	-	10,275	52,325	-	62,600	68,496	58,611
Travel	39,639	106,916	930	952	148,436	152,600	145,418
Other	-	-	-	-	-	-	-
	71,595	523,136	153,956	29,767	778,454	845,791	784,372
<b>Personal Services</b>							
Employee benefits	-	432,627	29,164	23,692	485,483	492,557	440,608
Honoraria	19,192	1,500	-	-	20,692	32,260	20,953
Salaries	-	2,774,827	135,539	152,919	3,063,286	2,883,938	2,791,929
Other	-	24,659	245	-	24,904	22,000	24,317
	19,192	3,233,614	164,947	176,612	3,594,365	3,430,754	3,277,806
<b>Total General Expenses</b>	<b>\$ 92,607</b>	<b>\$ 4,351,544</b>	<b>\$ 829,559</b>	<b>\$ 230,980</b>	<b>\$ 5,504,690</b>	<b>\$ 5,401,443</b>	<b>\$ 5,073,387</b>

# Glossary of Terms

**Casual Student:** A participant taking courses, within a program group, that collectively totals less than 30 hours. (Applies to Skills Training only.)

**Completer:** Any participant who has successfully completed course requirements or remained to the end of the program.

**FLE:** Full Load Equivalent. The total participant hours divided by the accepted full load equivalent factor for a program group.

**FTE:** Full Time Equivalent

**Full-Time Student:** Total number of students who are taking courses (within the program group) that collectively require a minimum average of 18 hours of scheduled class time per week for a program session with a minimum duration period of 12 weeks (both conditions need to be true). There are two exceptions:

- (a) **Apprenticeship and Trade:** 240 hours (a complete level depending on the trade) is required; and
- (b) **University courses:** 234 hours (6 courses at 39 hours) of scheduled class time for the academic year.

**GED:** General Educational Development

**Graduates:** Any participant who successfully completed all course requirements resulting in achievement of certification by a recognized credit granting institution.

**Participant Hours:** The total time (in hours) that a student is actively involved in a program (courses) session.

**Part-time Student:** The number of students who are taking courses (within a program group) that collectively require less than an average of 18 hours of scheduled class time per week for a minimum duration period of less than 12 weeks but equal to or more than 30 hours in total. There are two exceptions:

- (a) **Apprenticeship and Trade:** Totalling less than 240 hours of scheduled class time for academic year; and
- (b) **University courses:** Totalling less than 234 hours.

**Program Group:** A combination of SIS 'Program Area', Program Type or Program Category identified for the specific purpose of reporting student enrollments. Program Groups for reporting to the Ministry are:

- Skills Training - Institute Credit (SIAST)
- Skills Training - Institute Credit (Other Suppliers)
- Skills Training - Apprenticeship & Trade
- Skills Training - Industry Credit
- Skills Training - Non-Credit (includes Industry Non-Credit, Community/Individual Non-Credit, and Personal Interest Non-Credit)
- Adult Basic Education - Credit Adult 12
- Adult Basic Education - Credit Adult 10
- Adult Basic Education - Credit Academic GED
- Adult Basic Education - Non-Credit Employability/Life Skills
- Adult Basic Education - Non-Credit English Language Training
- Adult Basic Education - Non-Credit General Academic Studies
- Adult Basic Education - Non-Credit Literacy University

**SCN:** Saskatchewan Communications Network

**SIAST:** Saskatchewan Institute of Applied Science and Technology

**Student Enrollment:** Student(s) enrolled in program(s) or course(s) that are part of a specific **Program Group**.





# A Campus Near You.

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